



WEDDIN SHIRE COUNCIL

POLICY NUMBER: 14.2.4

POLICY FOR STATEMENTS OF LIABILITY

Adopted: 17 August 2017

POLICY FOR STATEMENTS OF LIABILITY (NO. 14.2.4)

1. **Title:** Policy for Statements of Liability
2. **Number:** Policy Number 14.2.4
3. **Purpose:**
The purpose of this policy is to ensure staff after incidents or accidents do not make statements of admission which may adversely affect Council's insurance cover.
4. **Application**
The policy applies to all staff.
5. **Associated references**
Insurance policies - special conditions.
6. **Policy**
 - an employee involved in or witnessing an incident or accident of any sort, is not to make any admission of liability or otherwise on any matter affecting the employee or the Council.
 - examples of possible incidents or accidents are:-
 - motor vehicle accidents, both Council and private,
 - workplace accidents,
 - footpath falls (by members of the public),
 - falls at sporting fields or swimming pools.
 - statements given to the Police or other body such as Workcover should be made factually without expressing an opinion contrary to this policy.
7. **Non-compliance**
A breach of this policy could void Council's insurance cover, and could render the employee liable for disciplinary action.
8. **Review and Amendment**
 - This policy shall be reviewed by September 2017 and thereafter at four (4) yearly intervals, to ensure it meets all statutory requirements and the needs of Council.
 - This policy may be amended or cancelled by Council at any time without prior notice or obligation to any employee.
9. **Adoption**
 - This policy commences as from the date of adoption by Council, being 17 August 2017 and replaces any previous similar policy.
10. **History**

Version	Details
14.1.5	Adopted 16 March 2006
14.1.5	Adopted 14 December 1990
14.2.1	Adopted 13 December 2007
14.2.2	Reviewed 18 June 2009 (unchanged)
14.2.3	Adopted 21 June 2013
14.2.4	Adopted 17 August 2017