

WEDDIN SHIRE COUNCIL



Henry Lawson was born at
Grenfell on June 17, 1867.

ANNUAL REPORT 2008/2009

"WEDDIN COUNCIL - WORKING FOR AND WITH THE COMMUNITY"

COUNCIL'S MISSION STATEMENT

For the future as in the past Weddin Council and Staff will endeavour to achieve:-

- Proper maintenance and improvement of all services
- Assets and finances managed in a proper manner
- Improve communication with residents
- Promote tourism and development in a balanced manner
- Seek high productivity and morale with a well trained, motivated and safe workforce

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1. Council Offices & Facilities

Council Chambers	Camp Street, Grenfell open 8.30am - 4.00pm Mon-Fri (Ph) 6343 1212 (Fax) 02 - 6343 1203 email: mail@weddin.nsw.gov.au website: www.grenfell.org.au
Library	Main Street, Grenfell (Ph/Fax) 6343 1334
Technology Centre	Main Street, Grenfell (Ph/Fax) 6343 1720 email: grentech@grenfell.org.au
Art Gallery	Main Street, Grenfell (Ph) 6343 1804 email: gallery@grenfell.org.au
Economic Development/ Tourism Office	Main Street, Grenfell (Ph)6343 2855 (Fax) 6343 2546 email: edo@grenfell.org.au
Caravan Park	Grafton Street, Grenfell (Ph) 6343 1194, email: caravanpark@grenfell.org.au
Swimming Pool	Forbes Street, Grenfell (Ph) 6343 1756
Swimming Pool	Second Street, Quandialla (Ph) 63471304
Works Depot	South Street, Grenfell (Ph) 6343 1748 (Fax) 63431651
Noxious Weeds	South Street, Grenfell (Ph) 6343 2999 (Fax) 6343 1203
Sewage Treatment Works	Memory Street, Grenfell (Ph) 6343 1578
Bushfire Headquarters	Melyra Street, Grenfell (Ph) 6343 1027
SES Headquarters	Melyra Street, Grenfell (Ph) 6343 1027

2. Council and Committee Meetings

Council: meets on the third Thursday of the month at 5.00 pm.

Correspondence for Meetings: Correspondence for consideration by Council must be received by the Wednesday in the week preceding the Meeting.

Public Attendance: members of the public are welcome to attend Council and certain Committee meetings except when otherwise resolved by Council to permit discussion of confidential matters.

Noxious Plants Committee: meets at 3.30 pm on the Tuesday in the week preceding the Council Meeting. (not every month)

Not open to public.

Tourism Committee: meets at 4.00 pm on the Tuesday in the week preceding the Council Meeting.

Not open to the public.

Heritage Committee: meets at 5.00 pm on the Tuesday in the week preceding the Council Meeting.

Not open to the public.

Manex Committee: meets at 2.30 pm on the Monday immediately preceding the Council Meeting.

Not open to the public.

Town Works Committee: meets at 5.00 pm on the Monday immediately preceding the Council Meeting.

Open to public.

Lawson Festival Committee: meets at 7.30 pm EST (or 8.00 pm DST) on the third Tuesday of the month.

Open to the public.

Grenfell Business Development Committee: meets as and when required. Meetings are advertised.

Open to the public.

Other Committees: meet as and when required. Meetings are advertised when members of the public may attend.

Note: Meeting times and days may vary on occasions. Some committees may not meet every month.

For confirmation please contact Council's office on 6343 1212.

3. MESSAGE FROM THE MAYOR

As reported last year the drought conditions in the Weddin Shire are still a real concern in 2009. The difficult part is the variable rainfall pattern which resulted in areas of the Shire with virtually nil crop and certain sections with above average yields.

The Shire is still deeply committed to the ongoing process of discussion and negotiations with all levels of governments to keep in place assistance packages to assist needy producers and their families.

The Grenfell Community Hub was finally opened on April 3 by Senator Steve Hutchins and the long wait of nine years proved to be worthwhile. The Hub is an excellent facility which will serve our community well into the future years and has already picked up an award for excellence. The Hub project received grants of \$500,000 with a total cost of \$1.2 million.

The Engineering Department has also had considerable success with the completion of the Bimbi Bridge which will be welcomed by travellers and locals alike. Five kilometres of road widening on the Mary Gilmore Way has been completed which brings that section of road up to “B” Double truck standard.

The RTA Road Maintenance Council Contract is still a great story with Shire plant and staff completing road repairs to the highest standard which is supported by excellent RTA reports.

The long suffering residents of the Shire have had considerable relief from an unsightly Garbage Disposal area with the new upgrade resulting in a local contractor commencing duty in a state of the art facility which will greatly improve the environmental situation in the disposal site.

The Waste Transfer building construction and associated works were completed at a cost of \$230,000. An order has been placed for the supply of 1300 -240L new kerbside re-cycling bins which will greatly assist the reduction of material being placed in the land fill area.

The Council has again had an excellent report from the Auditors, Morse and Associates, and their representative, John O'Malley, was effusive in his remarks on the presentations of the books of accounts to the Auditors.

Weddin Shire is facing a daunting task to bring some satisfaction to the medical situation in Grenfell. The ongoing VMO stand off with the local Doctors versus the Greater Western Area Health Service is bringing credit to no one and of even more concern is the threat of reduction of services and even possible closure of the local hospital.

The Shire is pro-active in the medical field and is deeply investigating the upgrading of a Medical Centre in Grenfell and the improvement of the living conditions for present and future doctors in our community. Regardless of the outcome of the Hospital saga, we will still require doctors to service the medical needs of our residents.

Council is pleased to have an excellent relationship with the local community and will strive to do even better for the ratepayers in the future.

CLR M A SIMPSON
MAYOR

4. Personnel and Professional Agents 2008/2009

Councillors (to September 2008)

Mayor: Clr M A Simpson

Deputy: Clr N Hughes

Councillors "A" Ward: D R Taylor
G B Halls
"B" Ward: N W Hughes (Deputy Mayor)
D W Hughes
"C" Ward: G A Grimm
J C Niven
"D" Ward: M A Simpson (Mayor)
R W Atchison
"E" Ward: G McClelland
B R Hinde

Councillors (from September 2008)

Mayor: Clr M A Simpson

Deputy: Clr N Hughes

Councillors "A" Ward: J C Niven
G B Halls
"B" Ward: N W Hughes (Deputy Mayor)
D W Hughes
"C" Ward: M A Simpson (Mayor)
R W Atchison
"D" Ward: M R Crutcher
C M Lobb
"E" Ward: G McClelland
B R Hinde

Meeting Attendances

Meeting	Council	Town Works	Heritage	Tourism	Property and Development	Noxious Weeds
Total Held	13	10	7	6	3	2
Clr Niven	13	-	4/4	6	-	-
Clr Halls	12	-	-	-	2/2	2
Clr N Hughes	13	-	7	6	3	-
Clr D Hughes	12	-	-	-	-	0
Clr Simpson	13	9	5	(2)	3	(1)
Clr Atchison	13	10	-	-	3	-
Clr Crutcher	10/11	3/8	-	-	1	1
Clr Lobb	11/11	7/8	3/4	3/3	-	-
Clr McClelland	13	10	4	5	1/1	1
Clr Hinde	13	10	-	-	2/2	-
Clr Taylor	0/2	-	1/3	-	0/1	-
Clr Grimm	2/2	-	3/3	(1)	1/1	1/1

Note: numbers in brackets "()" indicate attendances as observers.

Executive Staff

General Manager	T V Lobb
Director Engineering	W Twohill
Director Environmental Services	C Slade (resigned 31/10/2009) S Wilson (commenced 24/11/2008)
Director Corporate Services	G Carroll

Professional Agents

Auditors:	Morse Group PO Box 885 Orange NSW 2800
Solicitors:	Gordon Garling Moffitt 129 Main Street Grenfell NSW 2810
Banker:	Westpac 124 Main Street Grenfell NSW 2810

5. Statutory Disclosures – Local Government Act

The following matters are required to be reported by Council under Section 428(2) of the Local Government Act 1993, and are listed with the corresponding clause number. Figures given are for 2008/2009

(a) Expenses, Revenue & Assets:

See Appendix A.

(b) Performance of Principal Activities:

See Appendix B.

A summary of works completed is given in Appendix C.

(c) Report on the State of the Environment:

See Appendix D.

(d) Condition of Public Works:

See Appendix E.

(e) Summary of Legal Proceedings:

Council costs in regard to legal proceedings for 2008/2009 amounted to \$20,213.61

The majority of legal expenses were incurred in legal action taken for the recovery of outstanding rates. This legal action is still in progress.

(f) Payments to Councillors:

Fees: Fees for Councillors of the Weddin Shire have been determined by Council within the limits approved by the Local Government Remuneration Tribunal as:-

Councillor	\$9,060 pa
Mayor	\$19,790 pa extra

The total expenditure during the year was:-

Councillors fees	\$90,600
Mayoral fees	\$19,790

Expenses: Under its policy for payment of expenses as adopted on 15 May 2008, Council paid the cost of accommodation, meals, conference fees and travel expenses. Travel expenses by car were calculated at 64c/km under 2.5 litres and 73c/km 2.5 litres and over.

Amounts paid during the year were:-

Delegates expenses	\$10,530
Travel, subsidence	\$5,776
Insurance	\$1,785

Council made available an office with telephone for official use by the Mayor and Councillors as and when required.

(g) Senior Staff:

Council's only designated "Senior Staff" position is that of the General Manager.

Payments for the year totalled \$132,000 including fringe benefits. Payments for superannuation, fringe benefits tax and running costs for private vehicle use were made from the total package.

(h) Contracts:

Council awarded the following contracts over \$150,000 during 2008/2009:

AL Banks	- alterations and extension to the existing Grenfell Library and CTC building to construct the new Weddin Shire Community Hub.	\$1,067,238.70 (GST Inc)
Downer EDI	- provision of sprayed bituminous surfacing (18 December 2008 – 30 June 2011)	\$663,824 pa

(i) Bush Fire Hazard Reduction Activities: There are 12 Rural Fire brigades in the shire under the control of the Rural Fire Service.

The township of Grenfell is covered by the NSW Fire Brigade. Vacant allotments were inspected for excessive growth and owners encouraged to slash, mow or graze to reduce vegetation.

Rural property owners are required by public notice to establish and maintain 3 metre wide fire breaks appropriate to the Rural Fires Act. Residential properties in villages are required to keep grass and weed growth below 150 mm.

No Section 66 Notices were issued to those not complying with the public notice due to ongoing drought conditions. However, 38 letters were sent to owners of blocks requiring treatment.

Council carried out its annual hazard reduction programme on firebreaks around the villages of Bimbi and Caragabal as well as burning off in conjunction with Rural Fire Brigades around the rubbish tips at Grenfell, Quandialla and Caragabal, including spraying and clearing with heavy machinery. Firebreaks were inspected around the Company Dam Reserve north of Grenfell.

Two new heavy tankers were delivered after June 2008.

On going maintenance was carried out on all tankers and equipment during the year. The Horror Stretch has also been graded for fire purposes.

- (j) Multicultural Services: Weddin Shire has a relatively low population of indigenous and ethnic residents, and there is no known population which does not speak English. Consequently, there was no demand throughout the year for additional services from people with diverse cultural and linguistic backgrounds. Brochures in various languages containing information on such matters as social security, immunisation and building services, are available for members of the public but are rarely if ever used. There were no Citizenship Ceremonies carried out in 2008/2009.
- (k) Subsidised Works on Private Land:
Council has a policy of hiring plant to approved local community organisations for fuel costs only, and work was carried out under this policy for the following:-
- Grenfell Pre School and Long Day Care Centre – sealed carpark Res. 523 April 2009 Council meeting.

(l) Donations and Contributions under Section 356:

A total of \$9,803.72 was donated or contributed by Council during the year, as follows:

Organisation	Description	Amount
Grenfell Henry Lawson Fest of Arts	Donation - Art	\$1,000.00
Grenfell PAH & I Assoc	Donation - Rates	\$374.25
The Grenfell Gonyah Craft Shop	Donation - Rates	\$168.35
Grenfell Public School	Donation - Presentation Day	\$100.00
Quandialla Central School	Donation - Presentation Day	\$100.00
Greenethorpe Public School	Donation - Presentation Day	\$100.00
Caragabal Public School	Donation - Presentation Day	\$100.00
St Josephs Catholic School	Donation - Presentation Day	\$100.00
The Henry Lawson High School	Donation - Presentation Day	\$100.00
Grenfell Country Women's Assn	Donation - Rates	\$248.10
Grenfell Rifle Club	Donation - Rates	\$168.09
Grenfell Jockey Club	Donation - The Grenfell Guineas	\$200.00
Western Regional Academy Sports	Donation	\$190.00
Gulgong Heritage Harness Assoc.	Donation – Federation Drive	\$1,000.00
Grenfell Ladies Show Auxiliary	Donation – Showgirl Competition	\$250.00
St John Ambulance	Donation – Wet Weather	\$500.00
Christian Bookshop	Donation – Rates	\$104.93
Cancer Care Western NSW	Donation – Care West Lodge Appeal	\$5,000.00
		\$9,803.72

(m) Human Resource Activities:

Industrial Relations at the council remain good and there is close and constant liaison between management and union representatives.

The NSW State Government passed legislation through the year which removed local government from the Federal cover of WorkChoices, and Council has reverted to the Local Government (State) Award 2007.

During the period when WorkChoices applied, Council ran parallel pay structures, one for WorkChoices and one for the State award; the adopted salary structure was then the higher of the two so that Council was compliant with both jurisdictions. Because of this arrangement there has been no difficulty in transferring back to the State award.

The **Award Consultative Committee** met on four occasions during the year.

The annual **staff assessments** for the majority of the staff were completed by the end of December 2008, with the remaining assessments being completed promptly after the employees' return from leave.

The rearranged **Organisation Structure** adopted in 2007 was reviewed and adopted unchanged in May 2009 (see following page). The structure shows the functional roles relating to each department below the level of Director.

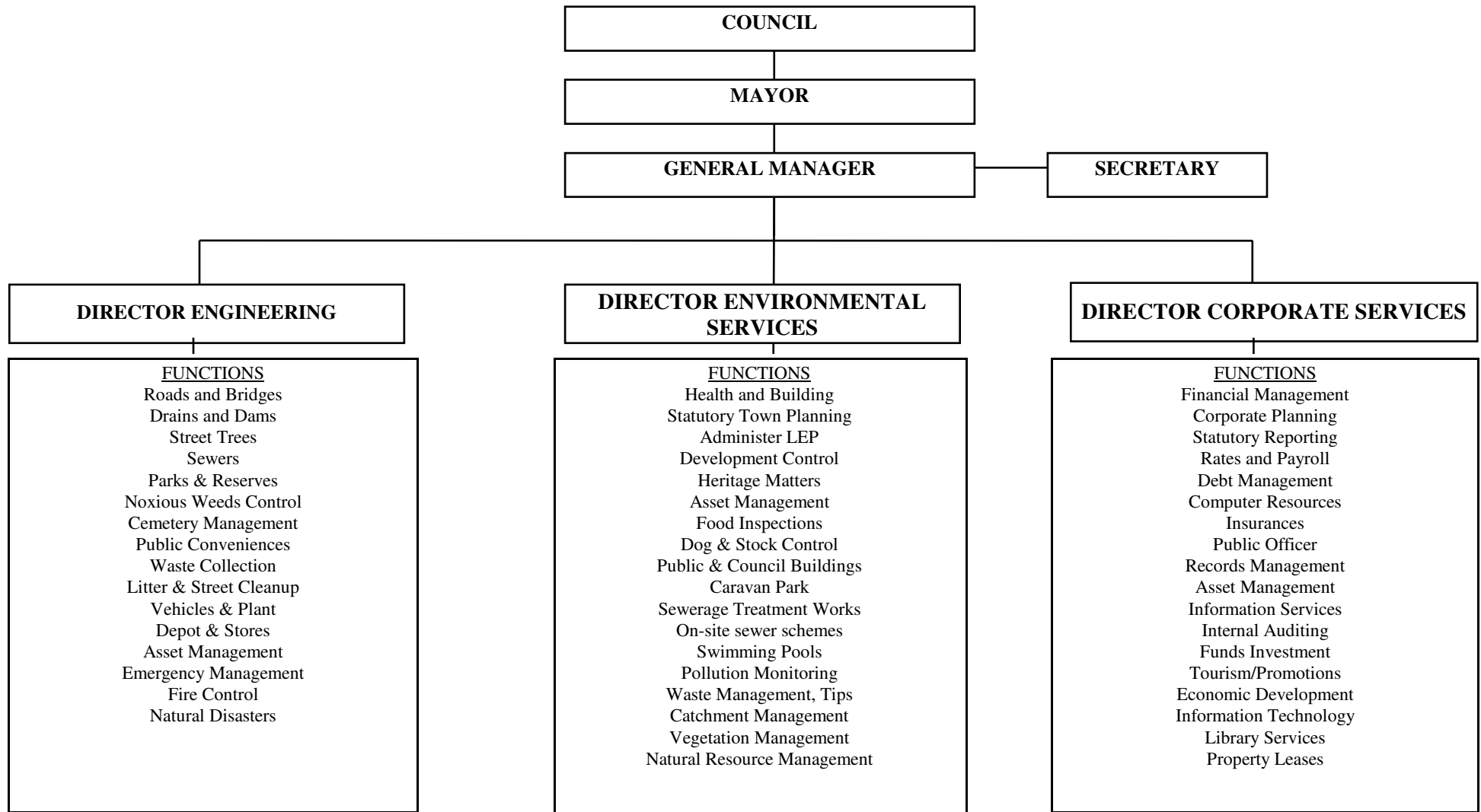
The **workforce** at Weddin Shire is traditionally very stable and turnover is usually minimal. Changes to indoor staff include:-

- staff rotation in the Administration Department to prepare for possible retirement,
- ongoing staff shortfall in the Engineering Department.
- appointment of a temporary Environmental Services Assistant,
- appointment of a new Director Environmental Services.

Changes to the outdoor staff include:-

- resignation and retirement of two Plant Operators.
- appointment of four Labourers.

WEDDIN SHIRE COUNCIL - ORGANISATION STRUCTURE



Adopted: 21 May 2009

Staff **training** is a major investment for Council. Council also employs trainees and apprentices to offer local youths an opportunity to gain experience or a trade. At the end of 2008/2009 there were:-

- a trainee IT Officer at the Grenfell Internet Centre (second year)
- an apprentice Gardener (second year January 2009)

Training courses attended by Council staff are listed below.

2008/2009

Name of Training Course	Days	No. Attending	Cost of Training	Knowledge/skills Acquired.
Statewide Mutual	2	1	\$100.00	Risk Management Seminar
Royal Life Saving	2	2	\$650.00	Lifeguard Training
NSW Rating Professionals	3	2	\$890.91	Rates Conference
WorkCover NSW	-	6	\$405.08	Competency Certificates
Central West Community College	1	2	\$460.00	Yellow Ticket
Central West Community College	1	3	\$690.00	Stop/Slow Course (Blue Ticket)
Central West Community College	1	1	\$210.00	White Card
GM Rural Training	1	4	\$1260.00	Chemical Use Training
OTEN	1 yr	1	\$720.00	IT Certificate III
TAFE	1 yr	1	\$404.00	Horticulture Course
Coalface	2	1	\$1750.00	Annual Statements Training
Australian Institute of Local Government Rangers	1	1	\$18.18	Rangers Course
CENTROC	1	3	\$1020.00	Test and Tag
CENTROC	4	13	\$4227.50	Red Ticket
CENTROC	1	3	\$630.00	Yellow Ticket
CENTROC	1	2	\$300.00	General Construction Induction (White Card)
TC Training	1	4	\$640.00	Stop/Slow Course (Blue Ticket)
Videotrain	-	-	\$500.00	Training DVD's
Caul Ltd	-	1	\$312.80	Family History
Riverina Institute of TAFE	3	1	\$847.27	On-Site Sewage Management
Department Water and Energy	5	2	\$4490.91	Water Treatment Operator Courses
Environmental Development and Allied Professionals	1	1	\$60.00	Forum – Orange
Environmental Development and Allied Professionals	2	1	\$676.82	EDAP Conference
Central NSW Tourism	1	1	\$90.00	Workshop
Royal Life Saving	3	17	\$1360.00	First Aid Training
L Logan	1	16	\$2163.63	First Aid Training
Total of Training Fees			\$24,877.10	

The total cost of training including wages was \$44,324.67

Council's **OH & S Committee** met four times during the year, pursuant to its role of identifying risks and improving employee safety.

(n) Equal Employment Opportunity:

An Equal Employment Opportunity Management Plan was adopted by Council in May 1994 to guide the consideration of Equal Employment Opportunity matters. The plan is scheduled for review in 2009/2010.

Council observes the guidelines of this Plan in conjunction with recruitment, promotion and training activities. Vacancies are advertised internally and externally, and interview panels include an independent community member as well as gender balance where appropriate.

Council has adopted a Policy for Resolution of Grievances which is applied to any complaints by staff to ensure a speedy and fair resolution.

Oversight of the implementation of the Equal Employment Opportunity Plan is the responsibility of the Award Consultative Committee, which comprises representatives of management and staff.

(o) Delegations to External Bodies:

External bodies which exercised functions delegated by the Council were:

- Central Tablelands Water - water supply to Grenfell, Quandialla and some rural areas;
- Cowra Council - water supply to Greenethorpe and nearby rural areas;
- Grenfell Historical Society - operation of the Grenfell Museum;
- Grenfell Rotary Club - approved maintenance and upgrading of Rotary Park.
- Caragabal Water Supply Committee - to provide raw water supply for garden use to residents of Caragabal.
- Rural Fire Service – activities in accordance with the Service Level Agreement.

(p) Controlling Interests:

There was one organisation in which Council (in conjunction with other Councils) held a controlling interest during the year which was NetWaste. NetWaste is a collaborative waste management project originally sponsored by the Central West (CENTROC) and Orana (OROC) regional organizations of councils. It emerged as a response to the challenges to change solid waste planning and service delivery amongst local councils.

NetWaste covers over 30 members. It has a view to improve the planning and delivery of waste management services across the region. To this end, a Subregional Strategic Plan has been compiled and an Action Plan formulated.

(q) Partnerships, Co-operatives and Joint Ventures:

Council was a member of a local government strategic alliances during the year, as follows:-

- Mid Lachlan Alliance – with the councils of Forbes, Lachlan and Parkes.
- City/Country Alliance – with Hawkesbury City Council (signed 16 May 2008).

Council is also a member of the Central West Regional Organisation for Councils (CENTROC), together with thirteen other councils. This organisation has developed a strong training arm and offered a number of joint tenders such as signage and linemarking. Council's representatives regularly attend meetings of the board of management and other sub-groups, to demonstrate support for the arrangement.

Council was not involved in any other partnership, co-operatives and joint ventures during the year.

(r) Additional Information

a) Overseas Visits Funded by Council:

There were no overseas visits undertaken by councillors this year.

The total cost of expenses and the provision of facilities to councillors for 2008/2009 was \$16,306. Details of this cost are given below:-

(i)	equipment and telecommunications	Nil
(ii)	telephone calls	Nil
(iii)	conference and seminars	\$10,530
(iv)	training	\$3,649
(v)	interstate visits	Nil
(vi)	overseas visits	Nil
(vii)	expenses for spouses	\$247
(viii)	child care	Nil
(ix)	travelling expenses	\$3,649
(x)	council meeting sustenance	\$2,127

b) Total Remuneration for Senior Staff:

The only member of council staff designated as "senior staff" is the General Manager, with details of this position being given in item (g) above.

c) Activities for Children:

Local activities for children provided or supported by council include:

- Assistance with the Youth Week project at The Henry Lawson High School
- Donations to school presentation days,
- The financing and operation of public swimming pools at Grenfell and Quandialla,
- Provision and maintenance of playground equipment in the parks at Grenfell, Caragabal, Greenethorpe and Quandialla,
- Maintenance of a number of playing fields and ovals for general sporting use,
- Provision of two free computers at the CTC in conjunction with Inspire Foundation,
- Story telling, craft activities and playgroups at Library,

- Maintenance of a Skatepark in Vaughn Park,
- Financial assistance to Grenfell Pre-school by way of an interest free loan.
- Quandialla Central School students visited Council as part of curriculum.

d) General:

- i) The statement of Access and Equity Activity for 2008/2009 is included in Appendix F.
- ii) Council does not have any Category 1 business activities.
- iii) Council has one Category 2 business activity - Grenfell Sewerage.
- iv) Council does not have any Category 1 business activities.
- v) Council has only one Category 2 business activity - Grenfell Sewerage and as such the principles of Competitive Neutrality do not apply.
- vi) Council does not have any Category 1 business activities.
- vii) Council has only one Category 2 business activity - Grenfell Sewerage and a competitive neutrality complaints mechanism has not been required.
- viii) Council does not have any Category 1 business activities.
- ix) There were no competitive neutrality complaints received during the year.

e) Stormwater Management:

Council has not levied an annual charge for stormwater management services.

f) Companion Animals Act

Activities under the Companion Animals Act and Regulation were as follows:

- Pound data collection returns were submitted to the Department on 1 July 2009.
- There were no dog attacks reported for 2008/2009.
- Expenditure relating to companion animals management and activities totalled \$29,713.75.
- There were two education programs carried out in 2008/2009 via the local print media.
- If animals are impounded or surrendered, the animals must be microchipped and registered prior to their release. Council encourages the desexing of animals with reduced fees and education of potential pet owners.
- Animals surrendered to Council are advertised in the local newspaper for sale and broadcast on a local radio station. A list of people wanting particular breeds of dogs is kept by the Animal Control Officer. If these dogs come into Council's possession these people are contacted by telephone.
- Council provides two off leash areas. One at Lawson Oval and the other at Grenfell Arboretum (Gooloogong Road).
- Enforcement of an impounding fee has encountered pet owners to be more responsible.

- Details on the use of the Companion Animals Fund are as follows:-

	Income (\$)	Expenses (\$)
Dog Registration	2,487.00	
Companion Animals Registration	365.00	
Impounding Fees	823.50	
Staff		27,545.00
Sustenance		274.72
Vet Fees		594.73
Vehicle		1,066.92
Total	3,675.50	30,362.88

g) Community Consultation and Communication

Council continues to provide a weekly column in the local newspaper (The Grenfell Record) which provide commentary on matters of importance or relevance, and is accompanied by the advertisements and public notices for that week. Some additional advertising is occasionally required.

The weekly column and notices are also forwarded to the six schools of the shire for inclusion of relevant sections within their school newsletters. This is particularly important in the villages of Greenethorpe, Caragabal and Quandialla where the school newsletter acts as the local information bulletin.

All this information is also available on the Council's website.

Another very effective tool is a mass mail out to rural and/or urban residents. This is organised through the local Post Offices and was used to advantage to disseminate information about the referendum on ward boundaries which was held with the local government elections in September 2008, and the implementation of Council's new recycling collection service for Grenfell.

It is recognised locally that topical news spreads quite quickly through the local community via the many social, recreational and business networks which are in place. This process is assisted by the councillors and senior staff being well known and able to be approached by the public.

6. Statutory Disclosures - Freedom of Information Act

Council received no applications under the Freedom of Information Act during 2008/2009.

7. Statutory Disclosures - Privacy and Personal Information Protection Act

Council adopted its Privacy Management Plan on 30 June 2000. This plan was based on the Local Government Model Plan prepared by the Department of Local Government. A revised plan has since been adopted on 21 August 2008.

Council staff continue to observe the twelve (12) Information Protection Principles in their daily routine.

There were no reviews conducted under Part 5.

8. Statutory Disclosures - Environmental Planning and Assessment Act

Council had no planning agreements in force during 2008/2009.

Appendix A: Financial Reports 2008/2009

INTRODUCTION

Council is required under the Local Government Act to prepare financial reports for each year which must comply with the prescribed standards which include the “Local Government Code of Accounting Practice and Financial Reporting” and the “Local Government Asset Accounting Manual”, both published by the Department of Local Government.

Council must also refer the annual financial reports for external audit, and this is carried out by Morse Group.

A full copy of the 2008/2009 Financial Reports may be obtained from the Council Chambers.

Appendix B: Performance of Principal Activities 2008/2009

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>1 <u>Administration</u> <u>Goal</u> To develop financial, administrative and engineering policies and procedures to ensure all activities of Council are properly managed to obtain effective and efficient utilisation of all resources <u>Programmes</u> a. <u>Administration and General Management</u> To provide and maintain effective administrative support and co-ordinate strategic/long term planning</p>	<ol style="list-style-type: none"> 1. Provide information and advice to Council to enable sound decisions to be made. 2. Preparation of annual and 3 yearly programmes and priorities for subsequent years. 3. Upgrade office equipment. 4. Arrange for repairs and various works to Council Chambers building. 5. Replace air conditioner 	<p>Completed to Council's satisfaction.</p> <p>Completed by 31 May 2009.</p> <p>Equipment operates reliably and efficiently. Maintenance works undertaken as required.</p> <p>Deferred.</p>
<p>b. <u>Financial Services</u> To provide sound financial planning and reporting.</p>	<ol style="list-style-type: none"> 1. Preparation of a three year programme budget. 2. Accounting work to be kept current 	<p>Completed by 31 May 2009.</p> <p>Annual statements completed by due date, quarterly statements submitted to Council within two months.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>c. <u>Human Resources</u> To develop a highly motivated and skilled workforce capable of delivering quality service to all residents.</p>	<ol style="list-style-type: none"> 1. Complete annual job competency assessment, refine as appropriate. 2. Develop staff training plans. 3. Conduct Award Restructuring Consultative Committee Meetings. 4. Develop and implement risk management strategies 	<p>Completed by January 2009.</p> <p>Programmed throughout year.</p> <p>Four meetings held this year.</p> <p>Ongoing.</p>
<p>d. <u>Plant and Vehicles</u> To maintain an efficient public works and vehicle fleet.</p>	<ol style="list-style-type: none"> 1. The submission of the annual plant replacement programme. 2. Review long term replacement programme. 3. Repair and maintain fleet in good condition. 	<p>Completed by April 2009.</p> <p>Completed by April 2009.</p> <p>Maintenance and repairs carried out in a timely manner.</p>
<p>e. <u>Engineering Advice and Design</u> To maintain efficient and effective Engineering Services.</p>	<ol style="list-style-type: none"> 1. The forward preparation of engineering plans. 2. To hold regular engineering staff planning meetings. 3. Update and replace computer and survey equipment 	<p>Completed to schedule.</p> <p>Weekly meetings held.</p> <p>Equipment operating well.</p>
<p>f. <u>Works Management</u> To provide satisfactory facilities for depot and store.</p>	<ol style="list-style-type: none"> 1. New depot in South Street. 	<p>Operating satisfactorily.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>2. <u>Public Order and Safety</u></p> <p><u>Goal</u> To promote public safety in emergency situations and control animals in public places.</p> <p>a. <u>Fire Protection</u> To control and manage the activities of this Council's Bushfire Brigades.</p>	<ol style="list-style-type: none"> 1. Conduct meetings with FCO. 2. Provide brigade equipment through Bushfire fund. 3. Review Service Level Agreement, in liaison with Department Rural Fire Service. 	<p>Regular meetings held.</p> <p>Annual program adopted.</p> <p>Review completed by 30 June 2009.</p>
<p>b. <u>Animal Control</u> To suppress any nuisance within the community caused by noisy or straying animals.</p>	<ol style="list-style-type: none"> 1. Inspect for and impound straying animals. 2. Respond to complaints of noisy or straying animals. 3. Implement requirements for Companion Animals Act. 	<p>Complaints of straying dogs decreasing.</p> <p>Problems investigated and remedial action taken.</p> <p>Micro-chip registration system encouraged and enforced.</p>
<p>c. <u>Emergency Services</u> To ensure local emergency units are coordinated and operationally efficient.</p>	<ol style="list-style-type: none"> 1. Assist local units including SES as funds permit. 2. Conduct Local Emergency Management Meetings as required by legislation. 	<p>Assistance given as requested.</p> <p>Four meetings held, all planning carried out to schedule.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>3. <u>Health</u> <u>Goal</u> To promote public and community health and control of noxious plants <u>Programmes</u> a. <u>Public Health Nuisances</u> To control and eliminate public health nuisances.</p>	<ol style="list-style-type: none"> 1. Carry out regular inspections of locations involving potential public health nuisances. 2. Respond to complaints from the public. 	<p>Annual inspections completed.</p> <p>All complaints investigated.</p>
<p>b. <u>Surveillance of food Premises</u> To ensure all places of residential and public accommodation and food premises are properly equipped and maintained.</p>	<ol style="list-style-type: none"> 1. Carry out regular inspections of food premises. 2. Respond to complaints from the public. 	<p>Inspections carried out as per the Food Partnership.</p> <p>All complaints investigated.</p>
<p>c. <u>Swimming Pool Safety</u> To promote home swimming pool safety.</p>	<ol style="list-style-type: none"> 1. Publicise swimming pools regulations. 	<p>Posters displayed, press releases issued. Compliance inspections conducted as required.</p>
<p>d. <u>Control of Noxious Plants</u> To ensure the control of noxious plants on both public and private land</p>	<ol style="list-style-type: none"> 1. Publicise noxious weeds. 2. Inspect for noxious weeds on private property. 3. Enforce action to control noxious weeds. 4. Inspect and spray noxious weeds on public land. 	<p>Information distributed to landowners.</p> <p>195 property inspections carried out.</p> <p>No legal action required.</p> <p>Roadside spraying attended to.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
e. <u>Dental Surgery</u> To facilitate dental services to residents.	1. The provision of suitable premises for a dental surgery as negotiated with interested dentists.	Currently seeking replacement dentist. Dental surgery to be upgraded in Council's Burrangong Street surgery.
f. <u>Doctors Surgery</u> To facilitate medical services to residents	1. Provide suitable premises for medical services. 2. Investigate possibility of Medical Centre. 3. Main Street premises – improvements.	Two doctors continue to operate full time medical practices. Ongoing. Minor works completed.
4 <u>Community Services and Education</u> <u>Goal</u> To continually improve available services for residents, in particular the young and the aged.		
a. To improve facilities for housing the aged.	1. Investigate further funding for additional units.	No suitable funding identified.
b. To provide opportunities and improve facilities for local youths.	1. Support Youth Week Activities. 2. Maintain Weddin Youth on Line facilities.	Youth Week supported through the Henry Lawson High School. Maintained within the Grenfell Internet Centre.
c. To review and monitor community profile and needs.	1. Progressively implement recommendations of Social/Community Plan.	Partly completed. (see also Appendix F)
5 <u>Housing And Community Amenities</u> <u>Goal</u> To protect and enhance the natural environment, to control waste disposal and to provide amenities for the public. <u>Programs</u>		
a. <u>Town Planning</u> To plan and regulate the orderly arrangement and use of land.	1. Ensure compliance with current planning instruments and standards.	68 DAs processed and 32 Complying Development Consents processed.

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
	<ol style="list-style-type: none"> 2. Provide advice and financial assistance on heritage to property owners and developers. 3. Preserve heritage through Local Building Funds for Main/George Street. 4. Prepare DCP's 	<p>Ongoing.</p> <p>Local Heritage Funds completed by May 2009.</p> <p>Deferred – changes pending by NSW State Government.</p>
<p>b. <u>Environmental Management</u> To manage and minimise damage to the environment</p>	<ol style="list-style-type: none"> 1. Ensure local developments and businesses comply with environmental regulations. 2. Encourage local businesses to adopt “best practice” operations. 3. Monitor environmental features and any degradation. 4. Prepare appropriate State of Environment Report 	<p>Compliance monitored satisfactorily.</p> <p>Operations publicized.</p> <p>Ongoing.</p> <p>Supplementary Report submitted by 30 November 2008.</p>
<p>c. <u>Waste Management</u> To efficiently collect and landfill dispose of domestic, commercial and industrial waste.</p>	<ol style="list-style-type: none"> 1. Provide efficient collection services for domestic and trade waste, at Grenfell and Greenethorpe and well-maintained garbage depots at Grenfell, Quandialla and Caragabal. 2. Continue with a recycling Scheme for Grenfell. 3. Progressively implement Management Plans for Grenfell and village tips. 	<p>Weekly (Grenfell) and fortnightly (Greenethorpe) collections provided. Bi-weekly trade waste collection in Grenfell. Tip management gradually improving. Management concept for Landfill Plan adopted by Council. Council resolved to commence kerbside recycling in Grenfell as at 1 July 2009. Increasing quantity of materials recycled in Grenfell and Greenethorpe. Infrastructure works commenced for Grenfell tip upgrade and manning.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>d. <u>Cemeteries</u> To manage all cemeteries within the Council area.</p>	<ol style="list-style-type: none"> 1. Maintain and enhance the Council cemeteries. 2. Maintain accurate and up to date cemetery records. 	<p>All interments satisfactorily conducted, grounds regularly maintained. Information for the Grenfell Cemetery has been completed and placed on a spreadsheet. All of the Grenfell Cemetery excluding the General Cemetery has been verified in the field and the local Undertaker has verified 30% of the information with his own records. The project is planned to be completed in 2009/2010.</p>
<p>e. <u>Public Conveniences</u> To provide clean and well maintained public conveniences.</p>	<ol style="list-style-type: none"> 1. Implement programmes of regular cleaning, maintenance and inspection. 	<p>Toilets cleaned at least twice per week. New Main Street toilets cleaned daily and checked three times a day excluding weekends.</p>
<p>f. <u>Pollution Monitoring</u> To identify and minimise sources of pollution in order to preserve and improve the natural environment.</p>	<ol style="list-style-type: none"> 1. Carry out regular inspections of potential and reported sources of pollution. 	<p>All complaints or concerns investigated but relatively uncommon. Continued monitoring of application of biosolids from Sydney Water onto a number of agricultural properties.</p>
<p>g. <u>Housing</u> To provide and maintain staff housing.</p>	<ol style="list-style-type: none"> 1. Maintain and repair cottages. 	<p>Repairs and minor improvements carried out by 30 June 2009.</p>
<p>6. <u>Sewerage</u> <u>Goal</u> To provide a cost effective, safe and environmentally responsible sewerage system to Grenfell. <u>Programs</u> a. <u>Operations</u> To manage the Sewerage Scheme to meet or exceed minimum levels of service.</p>	<ol style="list-style-type: none"> 1. Implement best practice procedures 2. Ensure staff are adequately trained. 	<p>All DECC testing satisfactory. All staff fully trained.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
	<ol style="list-style-type: none"> 3. Repair broken or leaking mains 4. Implement improvements as per Strategic Business Plan. 	<p>All operations faults identified and corrected, within one day of detection.</p> <p>Progressive implementation commenced, with a review to be conducted 2009/2010. 3.9 km of sewer mains cleaned and camera with a condition report provided. Relining of the worst sections planned for 2009/2010.</p>
<p>b. <u>Environmental Impact</u> To provide an ecologically sustainable scheme with minimal adverse environmental impacts</p>	<ol style="list-style-type: none"> 1. Review of and response to testing results and relevant reports. 	<p>Although constructed over 60 years ago, the scheme operates in a satisfactory manner with minimal defects or breakdowns.</p> <p>Treated effluent is recycled to parks and playing fields in Grenfell. Effluent reuse flow is now recorded as part of the licensing requirements.</p>
<p>c. <u>Health and Safety</u> To attain a high level of occupational health and safety, particularly in the area of entry into confined spaces.</p>	<ol style="list-style-type: none"> 1. By provision of the necessary confined spaces training and adequate equipment. 2. Upgrade works to progressively eliminate OHS problem areas. 	<p>All necessary training carried out and Certificates held.</p> <p>Programmed works completed by 30 June 2009, with continued improvements planned for 2009/2010. A detailed OHS report was prepared by Department of Commence with recommendations adopted.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>7. <u>Recreation and Culture</u></p> <p><u>Goal</u> to provide a range of facilities which enables shire residents to pursue both active and passive recreational and cultural activities.</p> <p><u>Programs</u></p> <p>a. <u>Library Service</u> To provide a facility which largely satisfies the needs of the Community.</p>	<ol style="list-style-type: none"> 1. Provide good stock, trained staff and an adequate building. 2. Purchase new books and equipment to budget. 3. Refurbishment and upgrade Library & Technology Centre 	<p>Continued regular use by public. Nil complaints.</p> <p>Completed by 30 June 2009.</p> <p>Completed and officially opened on 3 April 2009.</p>
<p>b. <u>Culture</u> To provide for and support local cultural organisations.</p>	<ol style="list-style-type: none"> 1. Contribute to approved organisations. 	<p>Donations provided to approved organisations.</p>
<p>c. <u>Swimming Pools</u> To ensure that the Council swimming pools are managed and maintained in a manner which enables and encourages frequent use.</p>	<ol style="list-style-type: none"> 1. Provide for regular maintenance, testing and promotion of facilities. (Grenfell) 2. Upgrade to eliminate OHS problem areas and improve fencing. 	<p>Superintendents continued for the 2008/2009 swimming season in Grenfell. Attendance figures were on average for the previous season.</p> <p>The Grenfell Pool had general maintenance with works programmed for coming year.</p>
<p>d. <u>Parks, Reserves and Sporting facilities</u> To manage and maintain Parks, Reserves and Sporting facilities in a safe and attractive condition which encourages frequent use by residents and visitors.</p>	<ol style="list-style-type: none"> 1. Implement regular maintenance programmes. 	<p>Grounds maintained under a regular program to suit both summer and winter seasons in passive and active areas. All parks maintained to a high degree. Lawson Oval continues to be used for many sports. Skatepark continues to be used extensively.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
	<ol style="list-style-type: none"> 2. Set high standards of maintenance and continue upgrading as funds permit 3. Taylor Park improvements. 4. O'Brien's Hill improvements (subject to grant) 5. Lawson Oval Grandstand – repaint. 6. Vaughn Park - playground equipment 7. Watering improvements – Lawson Oval, Taylor Park and Memorial Park 	<p>Usage for some sports diminishing.</p> <p>Commenced improvements in June 2009, with planned completion in 2009/2010. Grant not approved.</p> <p>Completed.</p> <p>Second grant submitted to Department Local Government for upgrading playground equipment. After first grant not successful. Working satisfactorily.</p>
<p>9. <u>Mining, Manufacture and Construction</u></p> <p><u>Goal</u> To promote and enhance the built environment and foster pride in the its physical and visual amenity.</p> <p><u>Programs</u></p> <p>a. <u>Building Control</u> To ensure all building work meets relevant codes and standards with regard to aesthetics and the areas heritage.</p>	<ol style="list-style-type: none"> 1. To assess development applications received to ensure that building codes and standards are being met. 2. Provide advice to intending Builders 3. Ensure by regular inspections that the required building standards are met. 	<p>Monitoring and assessment of building works continue within the development assessment process. Complying and exempt development promoted and implicated.</p> <p>Regular enquiries.</p> <p>Critical stage inspections carried out.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>10. <u>Transport and Communication</u></p> <p><u>Goal</u> To develop and maintain a safe and effective road system that provides all weather access for all residents.</p> <p><u>Programs</u></p> <p>a. <u>Planning</u> To provide a management system to determine standards and priorities for a safe and effective road network.</p>	<p>1. Develop long term priorities for the road system within the Council area.</p>	<p>Completed by 31 May 2009.</p>
<p>b. <u>Classified Roads - Maintenance and Construction</u> To maintain and improve the classified road network in association with the Roads and Traffic Authority.</p>	<p>1. Seek all available funding, provide all necessary resources and implement programmed works.</p>	<p>Programmes completed by 30 June 2009 to RTA satisfaction. State Roads were maintained under October 2008 – 2012 Road Maintenance Contract and Regional Roads such as MR236, MR239 and MR398 were maintained and improved under Block Grant Funding, RTA Repair Programme and ex 3X3 programme. Road widening on MR398 continued.</p>
<p>c. <u>Town/Village Streets - Maintenance and Construction</u> To maintain and improve Town/Village streets in accordance with Council's priorities.</p>	<p>1. Provide all necessary resources and implement programmed works.</p>	<p>Programmed maintenance and construction works for Grenfell and villages roads for 2008/2009 were carried out.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>d. <u>Rural Roads - Maintenance and Construction</u> To maintain and improve roads in accordance with Council's priorities</p>	<ol style="list-style-type: none"> 1. Seek all available funding and provide all necessary resources and implement programmed works 2. Carry out gravel resheeting programme to limit of funds. 	<p>Major improvements were continued to sections of various roads, (See Appendix C) Resealing works and road construction were undertaken using financial assistance funding and Roads to Recovery funding. By June 2009. Maintenance carried out using ward funds.</p>
<p>e. <u>Bridges and Culverts</u> To provide and maintain a network of safe and effective bridges, culverts and causeways in accordance with Council's adopted standards.</p>	<ol style="list-style-type: none"> 1. Seek all available funding, provide all necessary resources and implement programmed works. 	<p>Routine maintenance carried out. Widening and replacement of various culverts on shire roads for safety. Contract to reconstruct Bimbi Bridge let and new concrete bridge constructed including reconstruction of approaches</p>
<p>f. <u>Footpath Construction and Maintenance</u> To provide and maintain a network of safe and effective footpaths in accordance with Council's adopted standards.</p>	<ol style="list-style-type: none"> 1. Provide all necessary resources and implement programmed works. 	<p>Footpaving maintenance was carried out to eliminate slips and trips.</p>
<p>g. <u>Tree Planting and Maintenance</u> To carry out a programme of street tree planting and maintenance in order to preserve and enhance the natural environment.</p>	<ol style="list-style-type: none"> 1. Provide all necessary resources and implement programmed works. 	<p>Some tree replacement was carried out. Efforts were concentrated on removal of dead and dangerous trees. The continual drought is still hampering the tree planting program.</p>
<p>h. <u>Town and Shire Works</u> To provide a programme of major improvements to town and shire areas.</p>	<ol style="list-style-type: none"> 1. Prepare and implement designs and/or programmes for major improvement projects to streets and roads. 	<p>Deferred.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>i. <u>Street Lighting</u> To provide and maintain a safe and effective street lighting network to cater for the current and future development of Grenfell and the Villages.</p>	<p>1. Provide all necessary resources and implement programmed works.</p>	<p>Street lighting was operated and maintained as programmed.</p>
<p>11. <u>Economic Affairs</u> <u>Goal</u> To manage the various Business Undertakings of Council in an efficient and profitable manner. <u>Programs</u> a. <u>Grenfell Caravan Park</u> To provide a well maintained and efficiently managed facility to cater for the requirements of visitors to the area.</p>	<p>1. Promote, maintain and continuously improve the Caravan Park</p>	<p>Continues to be operated in a satisfactory manner. Maintenance and improvements program ongoing. Amenities block repairs were investigated Caravan Park review completed with Stage 1 works underway. Operational review to be completed 2009/2010.</p>
<p>b. <u>Tourism and Industry Promotion</u> To actively promote Grenfell and the surrounding area as an attractive and interesting location for tourism, business and industry.</p>	<p>1. Promote attractions and activities of area. 2. Encourage developers to take advantage of potential business opportunities. 3. Co-operate and liaise with the Grenfell Business Development Committee. 4. Conduct Open Day and participate in Country Week to promote Grenfell. 5. Complete Festival plaques and booklet.</p>	<p>Promotions continuing, brochure being reprinted. Policies have been developed to encourage developers however business interest in the area currently affected by the drought. Grenfell Business Development Committee operating effectively. Conducted in October 2008. Completed by June Long Weekend.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>c. <u>Bank Building</u> To maximise income from the Main Street premises.</p>	<ol style="list-style-type: none"> 1. Lease commercial premises to suitable business. 2. Lease or rent residential flat. 	<p>Lease to be negotiated, staff relocated.</p> <p>Rented to staff member for full year.</p>
<p>d. <u>Industrial Area</u> To provide a specific area for industrial development.</p>	<ol style="list-style-type: none"> 1. Sale of industrial lots to developers. 2. Prepare ongoing development plan. 3. Purchase additional land. 	<p>Contracts exchanged for one lot, one other sale fell through, one mortgage discharged.</p> <p>Being prepared in response to enquiries.</p> <p>Deferred for time being.</p>
<p>e. <u>Old Gasworks</u> To make safe for approved uses.</p>	<ol style="list-style-type: none"> 1. Grant provided to check site. 	<p>USU contamination report received and forwarded to DECC. Remediation action plan pending.</p>
<p>f. <u>Technology Centre/Library</u> To provide high standard IT facilities</p>	<ol style="list-style-type: none"> 1. Access to State-of-the Art Information Technology services and equipment to all community members and visitors. 2. Provision of opportunities to raise awareness of and provide access to on-line government and non-government services and information in line with community needs. eg centrelink. 	<p>Services and equipment being utilised.</p> <p>Nil complaints from internet café customers received. IT equipment operating in an efficient manner. Customer revisits.</p> <p>Community members able to access services on-line.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
	<p>3. Development of economies, environments, cultures and people of Rural and Regional NSW through the provision of access to technology and telecommunications facilities eg Development of Information Technology equipment youth can utilise to assist in gaining employment in an IT environment.</p> <p>4. Provision of Information Technology (IT) training based on customer needs. Encourage attendees to then attend TAFE to gain formal qualifications.</p> <p>5. Provision of Printing Services to businesses and community members including photographic printing.</p> <p>6. Provision of computer repairs to businesses and community members.</p> <p>7. Provide access to computer hardware, software and ancillary sales ie inks.</p>	<p>Needs to be developed further.</p> <p>People attended training at the Internet Centre and then attended TAFE to gain formal qualifications. Nil complaints from customers.</p> <p>Quality of printing achieved. Evidence by repeat customers. Nil complaints from customers.</p> <p>Customer satisfaction with repairs as evidenced by number of repeat customers. Nil complaints from customers.</p> <p>A number of computers sold. Sales of inks and cartridges. Very successful.</p>
<p>g. <u>Taxi Service</u> To provide a taxi service for Grenfell and District.</p>	<p>1. Engage operator</p>	<p>Operated for the full year. Nil complaints received.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>12. <u>General Purpose Revenues</u></p> <p><u>Goal</u> To raise income through rates and grants to fund Council's operations.</p> <p><u>Programs</u></p> <p>a. <u>Rates</u> To manage an efficient rates system based on an up-to-date property information base.</p>	<ol style="list-style-type: none"> 1. Up-date property transfers and valuations. 2. Determine annual rates subject to statutory limits. 3. Issue rate notices to all property owners. 4. Review rating classifications. 	<p>Actioned within 1 week of receipt.</p> <p>Completed by 31 May 2008</p> <p>Notices issued quarterly as required by the Local Government Act. Completed.</p>
<p>b. <u>Grants and Investments</u> To maximise untied income from government and investment sources.</p>	<ol style="list-style-type: none"> 1. Seek all available funding, lobby for increases. 2. Invest available funds in secure optimum accounts. 	<p>All identified applications submitted.</p> <p>Funds invested with LGFS giving superior interest with minimal risk of loss.</p>

Appendix C: Completed Works of Note 2008/2009:

Road Name	Start Chainage	End Chainage	Length (km)	Area (m ²)	Description	Date
HIGHWAYS						
SH17	50.78	51.02	0.24	-	Bewleys Road intersection reconstruction	Sept 08
SH17	-	-	-	2137	Heavy Patching in various locations	Dec 08
SH6	-	-	-	3330	Heavy Patching in various locations	Dec 08
SH6	29.19	31.15	1.96	18228	7mm Reseal	Mar 09
SH6	31.15	32.25	1.1	8470	7mm Reseal	Mar-09
SH6	48.74	49.33	0.59	3186	7mm Reseal	Mar-09
SH6	49.33	49.79	0.46	3910	7mm Reseal	Mar-09
SH6	49.79	51.64	1.85	16835	10mm Seal	Mar-09
SH6	4.98	5.10	0.12	1110	10mm Seal	Mar-09
SH6	49.01	51.12	2.11	16036	10mm Seal	Mar-09
SH6	61.19	63.19	2	16400	10mm Seal	Mar-09
SH6	63.28	63.35	0.065	500	10mm Seal	Mar-09
SH17	37.89	40.16	2.27	24970	7mm Reseal	Mar-09
MAIN ROADS						
MR398	33.59	35.79	2.2		Widen and seal.	Apr 09
MR398	33.71	-	-	450	Construction of new Bimbi bridge and approaches	May 09
SHIRE ROADS						
Boundary Road	-	-	2.5	-	Gravel Resheet	Aug 08
Bradfords Lane	-	-	1.4	-	Gravel Resheet	Aug 08
Hoctors Road	-	-	0.5	-	Gravel Resheet	Aug 08
Goodes Lane	-	-	1.5	-	Gravel Resheet	Aug 08
Nowlans Road	-	-	3.0	-	Gravel Resheet	Sept 08
Grimms Lane	-	-	2.0	-	Gravel Resheet	Sept 08
Hancock-Williams Road	-	-	1.5	-	Gravel Resheet	Sept 08
Clayneys Road	-	-	0.5	-	Gravel Resheet	Sept 08
Driftway Road	-	-	-	-	Replace culvert	Sept 08
Gerrybang Road	4.05	5.45	1.4	-	Widen and seal, repair causeways	Sept 08
Gerrybang Road	-	-	0.5	-	Gravel Resheet	Sept 08
Nowlans Road	-	-	1.6	-	Rehab, widen and seal.	Nov 08
Adelargo Road	-	-	5.0	-	Gravel Resheet	Nov 08
Trigalana Lane	-	-	1.0	-	Gravel Resheet	Dec 08
Bimbi-Quandialla Road	0.4	1.4	1.0	-	Widen and seal	May 09
Gambarra Road	3.76	6.84	3.08	19829	10mm Seal	Feb-09
Gambarra Road	3.122	3.762	0.64	4480	10mm Seal	Apr-09
Bumbaldry Road	0	2.5	2.5	15490	7mm Reseal	Apr-09

Road Name	Start Chainage	End Chainage	Length (km)	Area (m ²)	Description	Date
Bumbaldry Road	-	-	-	7310	7mm Reseal through Greenethorpe Village	
Tyagong Creek Road	5.702	9.712	4.01	28530	10mm Reseal	Apr-09
Iandra Road	0	5	5	35105	7mm Reseal	Apr-09
Pinnacle Road	1.72	3.22	1.5	10500	10mm Reseal	Apr-09
Sandy Creek Road	8.37	10.04	1.67	12024	7mm Reseal	Apr-09
Sandy Creek Road	10.04	11.69	1.65	11880	10mm Reseal	Apr-09
Sandy Creek Road	17.945	20.195	2.25	16010	10mm Reseal	Apr-09
Caragabal-Quandialla Road	15.447	15.743	0.296	2072	10mm Reseal	May-09
Caragabal-Quandialla Road	18.3	20.307	2.007	14280	10mm Reseal	May-09
Caragabal-Quandialla Road	14.29	15.69	1.4	-	Widen and seal	Jun 09
GRENFELL TOWN AREA						
North Street	-	-	0.3	-	Construction of new kerb and gutter	Aug 08
Melyra Street	-	-	0.284	-	Construction of new kerb and gutter	Sept 08
West Street	-	-	0.131	-	Construction of new kerb and gutter	Dec 08
North Street	-	-	0.3	5400	Reconstruct road adjacent to new kerb	Dec 08
Melyra Street	-	-	0.170	3700	Construction of new kerb and gutter	Dec 08
O'Briens Road	-	-	0.13	-	Construction of new kerb and gutter	Feb 09
George Street	-	-	0.06	-	Construct new drainage	Feb 09
Various locations	-	-	3.8	-	Inspection of sewer mains	Mar 09
Palmers Lane	-	-	0.28	1274	7mm Reseal from Makin Street to Gooloogn road.	Apr-09
Makin Street	-	-	0.58	3020	7mm Reseal from Palmers Lane to end.	Apr-09
Sullivan Street	-	-	0.545	3788	7mm Reseal from Melyra Street to Makin Street.	Apr-09
Forbes Street	-	-	0.125	2902	7mm Reseal from Melyra Street to Emu Creek culvert.	Apr-09
East Street	-	-	0.27	5678	7mm reseal from Mid Western Highway to Young Street	Apr-09
Young Street	-	-	0.243	2923	7mm Reseal Between Weddin Street and Warraderry Street	Apr-09

Road Name	Start Chainage	End Chainage	Length (km)	Area (m ²)	Description	Date
Burrangong Street	-	-	0.147	1898	7mm Reseal between Mid Western Highway and East Street.	Apr-09
Middle Street	-	-	0.211	3903	7mm Reseal Between Wood Street and Forbes Street	Apr-09
Forbes Street	-	-	-	6650	7mm Reseal between Dagmar Street and Mid Western Highway	Apr-09
O'Briens Street	-	-	0.327	2583	O'Briens Street full length.	May-09
Grenfell Museum	-	-	-	-	Gutter and stormwater repairs.	Mar 09
Council Chambers and Office	-	-	-	-	Repairs to toilets. Windows infilled in Council Chambers.	Mar 09 Jan 09
Henry Lawson Oval	-	-	-	-	New hotwater system installed.	
Grenfell Swimming Pool	-	-	-	-	Repairs and general maintenance	

Appendix D: State of Environment Report 2008/2009

1. INTRODUCTION:

Weddin Shire Council is required under the Local Government Act to prepare a State of the Environment Report for the year ending 30th June, 2009.

These eight environmental sectors are:

- [i] land,
- [ii] air,
- [iii] water,
- [iv] biodiversity,
- [v] waste,
- [vi] noise
- [vii] Aboriginal heritage, and
- [viii] non – Aboriginal heritage,

In relation to each such environmental sector, the report must consider any

- management plans relating to the environment,
- special council projects relating to the environment, and
- the environmental impact of council activities.

The 2004 State of Environment Report was a fully comprehensive report, so the 2009 Report is also required to be a Comprehensive Report.

Copies of the 2009 State of Environment Report will be separately available from the Council Chambers.

Appendix E: Condition of Public Works (30/6/09)

ASSETS	Measure	Condition (% As New)	Estimates to bring to as new	Expenditure to maintain at Standard	Maintenance Programme 2008/2009
National Highways SH17 - Newell	22 km	49%	\$25M	\$2M	\$0.29M
State Highways: SH6- Mid Western	103 km	52%	\$39M	\$1.2M	\$0.7M
Regional Roads: MR236, 237, 239, 398	120 km	63%	\$1.2M	\$1.1M	\$0.634M
Local Roads					
Urban	26 km	36%	\$4.1M	\$0.83M	\$0.14M
Rural Sealed	385 km	62%	\$16.3M	\$2.0M	\$0.55M
Rural Unsealed	553 km	38%	\$10.5M	\$1.52M	\$0.29M
Bridge:					
Concrete	17 each	85%	\$5.9M	\$0.61M	\$0.079M
Drainage (Stormwater)	4,840 m	26%	\$9.03M	\$0.14M	\$0.061M
Sewer Treatment Works	1	14%	\$1.9M	\$0.163M	\$0.115M
Sewer Mains	31,218 m	20%	Replacement \$7.73M	\$0.12M	\$0.12M
Swimming Pools	2 each	80%	\$1.0M	\$0.05M	\$0.028M
Parks, sporting fields	12 each	65%	\$1.52M	\$0.24M	\$0.16M
Cemeteries	3 each	90%	\$0.15M	\$0.057M	\$0.048M
Public Toilets	7 each	70%	\$0.34M	\$0.023M	\$0.023M
Streetlighting		90%	\$0.11M	\$0.32M	\$0.021M
Caravan Park	1 each	85%	\$0.5M	\$0.31M	\$0.014M
Dwellings	4 each	70%	\$0.50M	\$0.05M	\$0.012M
Council Chambers	1 each	85%	\$0.6M	\$0.05M	\$0.01M
Library and Offices	3 each	95%	\$0.01M	\$0.01M	\$0.01M
Depots	1 each	100%	Nil	\$0.07M	\$0.07M

Notes:

Council's public works assets, including stormwater drainage pipes and structures have been evaluated as required under AAS-27.

Roads to Recovery funding from the Federal Government has continued to be used to accelerate council's resealing programme as in previous years, thus prolonging the life of Council's bitumen roads.

Generally significant lengths of all sealed road networks require reconstruction and strengthening. Council's gravel road network requires a programme of regravelling which is beyond the capacity of maintenance funds.

Council uses most of its Financial Assistance Grant (Roads Component) to widen and rehabilitate existing sealed local roads and to resheet gravel roads, as well as for minor general maintenance.

Appendix F: Access and Equity Activity Statement 2008/2009

PROGRAMME	PERFORMANCE TARGET	REMARKS
a. <u>Children 0-11 yrs</u>	<ol style="list-style-type: none"> 1. Provide suitable range of books and materials. 2. Maintain pro-active involvement with Preschool/Long Day Care Centre. 3. Maintain Skatepark in safe condition. 	<ol style="list-style-type: none"> 1. New books purchased throughout the year, story time session held for school children. Toy library proving popular. Gift packs for babies program conducted. 2. Ongoing liaison with Preschool executive. Long term loan continues 3. Skatepark safely maintained and monitored throughout the year. Minimal vandalism.
b. <u>Young People 12-24 yrs</u>	<ol style="list-style-type: none"> 1. Maintain Skatepark in safe condition. 2. Publicise existence of cycle ways. 3. Provide recreational facilities. 	<ol style="list-style-type: none"> 1. Skatepark safely maintained and monitored throughout the year. Minimal graffiti. 2. Cycleway markings generally satisfactory. 3. Swimming pools provided in Grenfell and Quandialla. Sporting ovals available for use by juniors.
c. <u>Women</u>	<ol style="list-style-type: none"> 1. Maintain taxi service in Grenfell. 2. Continually seek improved IT communications, engage local co-ordinator. 3. Publicise existence of cycle ways. 	<ol style="list-style-type: none"> 1. Taxi service operating 7 days per week. Excellent service provided. 2. Internet Centre proving popular, staffed by Council. Broadband internet service now available at affordable cost. 3. Cycleway markings generally satisfactory and remarked as required.

PROGRAMME	PERFORMANCE TARGET	REMARKS
d. <u>Persons 55 and over</u>	<ol style="list-style-type: none"> 1. Maintain dental service in Grenfell. 2. Liaise and consult with local doctors. 3. Maintain taxi service in Grenfell. 4. Assist and promote the Mens Shed 5. Provide library services. 	<ol style="list-style-type: none"> 1. Dentist to be recruited. 2. Ongoing liaison with both local doctors. 3. Taxi service operating 7 days per week. Excellent service provided. 4. Mens Shed assisted with grounds maintenance, representative included in Open Days promotion. 5. Seniors program conducted. Large print books purchased. House bound and hospital deliveries conducted.
e. <u>Socio-economic Disadvantaged</u>	<ol style="list-style-type: none"> 1. Issue letter of welcome to all new landowners. 2. Request agents to distribute information packages to new residents. 3. Provide library services. 	<ol style="list-style-type: none"> 1. Letters issued to all new landowners on receipt of property transfer. 2. Request made to agents. 3. Deposit stations set up in villages as an Outreach Service.
f. <u>People with Disabilities</u>	<ol style="list-style-type: none"> 1. Encourage owners to improve access to shops, offices. 2. Publicise disabled toilets in Main Street. 3. Provide library services. 	<ol style="list-style-type: none"> 1. With alterations. 2. Signage erected. New toilet included in renovations for Community Hub. 3. House bound and hospital delivery services conducted. Large print books purchased. Talking books available.

PROGRAMME	PERFORMANCE TARGET	REMARKS
	4. Assist with mobility. 5. Access Committee to be investigated.	4. Footpaths inspected and potential hazards progressively removed. Gutter crossings installed. 5. Access Committee to be investigated 2008/09.
g. <u>People from Culturally and Linguistically Diverse Backgrounds</u>	1. Encourage TAFE to provide English courses for adults 2. Publicise 3. Provide library services.	1. Ongoing discussions with TAFE, however demand is very low. 2. Not publicized as not available at this time. 3. Access available to State Library collections in other languages.
h. <u>Police</u>	1. Encourage citizens to report all problems. 2. Liaise with Police re problems 3. Provide suitable duties for Community Service Order Offenders.	1. Announcements made in weekly newspaper column. 2. Regular Liaison. Mayor attends PACT meetings with Local Area Commander on quarterly basis. 3. CSO offenders engaged when possible. To carry out effective works in the community.