

WEDDIN SHIRE COUNCIL



Henry Lawson was born at
Grenfell on June 17, 1867.

ANNUAL REPORT 2007/2008

"WEDDIN COUNCIL - WORKING FOR AND WITH THE COMMUNITY"

COUNCIL'S MISSION STATEMENT

For the future as in the past Weddin Council and Staff will endeavour to achieve:-

- Proper maintenance and improvement of all services
- Assets and finances managed in a proper manner
- Improve communication with residents
- Promote tourism and development in a balanced manner
- Seek high productivity and morale with a well trained, motivated and safe workforce

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1. Council Offices & Facilities

Council Chambers	Camp Street, Grenfell open 8.30am - 4.00pm Mon-Fri (Ph) 6343 1212 (Fax) 02 - 6343 1203 email: mail@weddin.nsw.gov.au website: www.grenfell.org.au
Library	Main Street, Grenfell (Ph/Fax) 6343 1334
Technology Centre	Main Street, Grenfell (Ph/Fax) 6343 1720 email: grentech@grenfell.org.au
Economic Development/ Tourism Office	Main Street, Grenfell (Ph)6343 2855 (Fax) 6343 2546 email: edo@grenfell.org.au
Caravan Park	Grafton Street, Grenfell (Ph) 6343 1194, email: caravanpark@grenfell.org.au
Swimming Pool	Forbes Street, Grenfell (Ph) 6343 1756
Swimming Pool	Second Street, Quandialla (Ph) 63471304
Works Depot	South Street, Grenfell (Ph) 6343 1748 (Fax) 63431651
Noxious Weeds	South Street, Grenfell (Ph) 6343 2999 (Fax) 6343 1203
Sewage Treatment Works	Memory Street, Grenfell (Ph) 6343 1578
Bushfire Headquarters	Melyra Street, Grenfell (Ph) 6343 1027
SES Headquarters	Melyra Street, Grenfell (Ph) 6343 1027

2. Council and Committee Meetings

<u>Council:</u>	meets on the third Thursday of the month at 5.00 pm.
<u>Correspondence for Meetings:</u>	Correspondence for consideration by Council must be received by the Wednesday in the week preceding the Meeting.
<u>Public Attendance:</u>	members of the public are welcome to attend Council and certain Committee meetings except when otherwise resolved by Council to permit discussion of confidential matters.

Noxious Plants Committee: meets at 3.30 pm on the Tuesday in the week preceding the Council Meeting. (not every month)

Not open to public.

Tourism Committee: meets at 4.00 pm on the Tuesday in the week preceding the Council Meeting.

Not open to the public.

Heritage Committee: meets at 5.00 pm on the Tuesday in the week preceding the Council Meeting.

Not open to the public.

Manex Committee: meets at 2.30 pm on the Monday immediately preceding the Council Meeting.

Not open to the public.

Town Works Committee: meets at 5.00 pm on the Monday immediately preceding the Council Meeting.

Open to public.

Lawson Festival Committee: meets at 7.30 pm EST (or 8.00 pm DST) on the third Tuesday of the month.

Open to the public.

Grenfell Business Development Committee: meets at 6.00 pm on the third Thursday of the month. (quarterly).

Open to the public.

Other Committees: meet as and when required. Meetings are advertised when members of the public are involved.

Note: Meeting times and days may vary on occasions. Some committees may not meet every month.

For confirmation please contact Council's office on 6343 1212.

3. MESSAGE FROM THE MAYOR

In my report last year the ongoing drought was the first item because of its serious impact on the shire and its residents. This last year has been an improvement in conditions and the possibility of most landowners having a harvest, and the situation is looking better without being totally good. We live in hope. Council has been active through the Mid Lachlan Alliance in petitioning both State and Federal Governments for drought relief measures but I must say the response has been muted. The combined efforts of the Councils of Forbes, Parkes, Lachlan and Weddin have been a very worthwhile exercise in regional cooperation. In this instance we were also joined by Bland and the Orana Councils, and succeeded in having the matter supported on a state-wide basis by the Local Government and Shires Associations.

During the year Council signed an agreement for a city - country alliance with Hawkesbury City Council, based in Windsor. This agreement has already seen councillors exchange visits and there are great opportunities for staff exchanges and resource sharing, as well as community participation. This will be a valuable asset for our shire as it develops.

The shire has had a number of notable achievements during the 2007/2008 year:-

- the new works depot in Grenfell has been completed and the workforce transferred. Arrangements to sell the old depot are now in hand.
- the Community Hub is well advanced with the library having been relocated to its new quarters and the renovation of the existing building now in progress,
- a layout plan has been prepared for the Grenfell Tip and the initial arrangements are in hand for the manning of this tip during opening hours,
- various contract works for the RTA have been successfully completed on the Mid Western and Newell Highways,
- road and street upgrading has continued throughout the shire, much of it courtesy of the Federal Roads to Recovery Program.

The local government elections saw two new councillors elected in 2008, replacing long-term members David Taylor and Graham Grimm. I would like to place on record our appreciation to David and Graham for their contributions over their thirteen years of service.

I would also like to acknowledge the contribution of Assistant Engineer Peter Johnson who passed away recently after almost 42 years of service. Employees of Peter's calibre are few and far between, and his passing is a sad loss for the shire and his family.

Your new council is now working towards continuing the good work of the many previous councils. Prudent financial management and careful allocation of funds become increasingly important every year, and the good financial position of the Weddin Shire, which is regularly acknowledged by Council's auditor, continues to provide a sound foundation for Council's activities on behalf of the community.

Council will also be looking to maintain the excellent relationship it enjoys with the local community.

CLR M A SIMPSON
MAYOR

4. Personnel and Professional Agents 2007/2008

Councillors

Mayor: Clr M A Simpson

Deputy: Clr N Hughes

Councillors "A" Ward: D R Taylor
G B Halls
"B" Ward: N W Hughes (Deputy Mayor)
D W Hughes
"C" Ward: G A Grimm
J C Niven
"D" Ward: M A Simpson (Mayor)
R W Atchison
"E" Ward: G McClelland
B R Hinde

Meeting Attendances

Meeting	Council	Town Works	Heritage	Tourism	Property and Development	Noxious Weeds
Total Held	13	10	10	9	3	4
Clr Taylor	10	-	8	-	3	2
Clr Halls	13	-	-	-	-	3
Clr N Hughes	13	-	9	9	3	-
Clr D Hughes	13	-	-	-	-	1
Clr Grimm	11	-	7	(1)	3	4
Clr Niven	13	-	-	7	-	-
Clr Simpson	13	10	8	(5)	3	(2)
Clr Atchison	13	9	-	-	2	-
Clr McClelland	13	10	8	5	2	-
Clr Hinde	11	3	-	-	-	-

Note: numbers in brackets "()" indicate attendances as observers.

Executive Staff

General Manager	T V Lobb
Director Engineering	W Twohill
Director Environmental Services	C Slade
Director Corporate Services	G Carroll

Professional Agents

Auditors:	Alan Morse & Co PO Box 885 Orange NSW 2800
Solicitors:	Gordon Garling Moffitt 129 Main Street Grenfell NSW 2810
Banker:	Westpac 124 Main Street Grenfell NSW 2810

5. Statutory Disclosures – Local Government Act

The following matters are required to be reported by Council under Section 428(2) of the Local Government Act 1993, and are listed with the corresponding clause number. Figures given are for 2006/2007

(a) Expenses, Revenue & Assets:

See Appendix A.

(b) Performance of Principal Activities:

See Appendix B.

A summary of works completed is given in Appendix C.

(c) Report on the State of the Environment:

See Appendix D.

(d) Condition of Public Works:

See Appendix E.

(e) Summary of Legal Proceedings:

Council costs in regard to legal proceedings for 2007/2008 amounted to \$13,709.96

The majority of legal expenses were incurred in legal action taken for the recovery of outstanding rates. This legal action is still in progress.

(f) Payments to Councillors:

Fees: Fees for Councillors of the Weddin Shire have been determined by Council within the limits approved by the Local Government Remuneration Tribunal as:-

Councillor	\$8,715 pa
Mayor	\$19,035 pa extra

The total expenditure during the year was:-

Councillors fees	\$87,211
Mayoral fees	\$19,035

Expenses: Under its policy for payment of expenses as adopted on 14 February 2007, Council paid the cost of accommodation, meals, conference fees and travel expenses. Travel expenses by car were calculated at 64c/km under 2.5 litres and 73c/km 2.5 litres and over.

Amounts paid during the year were:-

Delegates expenses	\$8,004
Travel, subsidence	\$4,875
Insurance	\$1,700

Council made available an office with telephone for official use by the Mayor and Councillors as and when required.

(g) Senior Staff:

Council's only designated "Senior Staff" position is that of the General Manager.

Payments for the year totalled \$120,000 including fringe benefits. Payments for superannuation, fringe benefits tax and running costs for private vehicle use were made from the total package.

(h) Contracts:

Council awarded the following contracts over \$150,000 during 2007/2008:

AL Banks	- erect amenities and storage building for South Street Works Depot.	\$315,665.00 (GST Inc)
AL Banks	- fit out amenities and workshop building for South Street Works Depot.	\$285,215.70 (GST Inc)
AL Banks	- alterations and extension to the existing Grenfell Library and CTC building to construct the new Weddin Shire Community Hub.	\$1,067,238.70 (GST Inc)
Bridging Australia	- design and construction Bimbi Bridge. 50% contribution from RTA funding.	\$762,349.50 (GST Inc)
State Wide Sheds	- supply workshop and stores building for South Street Works Depot.	\$351,508.00 (GST Inc)
Westrac Pty Ltd	- supply one new ERG MG7 motor grader (CAT 120M)	\$345,000 (GST Inc)

(i) Bush Fire Hazard Reduction Activities: There are 12 Rural Fire brigades in the shire under the control of the Rural Fire Service.

The township of Grenfell is covered by the NSW Fire Brigade. Vacant allotments were inspected for excessive growth and owners encouraged to slash, mow or graze to reduce vegetation.

Rural property owners are required by public notice to establish and maintain 3 metre wide fire breaks appropriate to the Rural Fires Act. Residential properties in villages are required to keep grass and weed growth below 150 mm.

No Section 66 Notices were issued to those not complying with the public notice due to ongoing drought conditions. However, 43 letters were sent to owners of blocks requiring treatment.

Council carried out its annual hazard reduction programme on firebreaks around the villages of Bimbi and Caragabal as well as burning off in conjunction with Rural Fire Brigades around the rubbish tips at Grenfell, Quandialla and Caragabal, including spraying and clearing with heavy machinery. Firebreaks were inspected around the Company Dam Reserve north of Grenfell. The Yambira and Keewong fire trails are being improved through a joint exercise with National Parks and Wildlife Service to improve access for tankers. Fire trails north east of Grenfell have been inspected, no action was necessary.

No tankers have been replaced due to delayed Rural Fire Service build program.

Two new heavy tankers will be delivered after June 2008.

On going maintenance was carried out on all tankers and equipment during the year. The Horror Stretch has also been graded for fire purposes as a result of the delays.

- (j) Multicultural Services: Weddin Shire has a relatively low population of indigenous and ethnic residents, and there is no known population which does not speak English. Consequently, there was no demand throughout the year for additional services from people with diverse cultural and linguistic backgrounds. Brochures in various languages containing information on such matters as social security, immunisation and building services, are available for members of the public but are rarely if ever used.
- (k) Subsidised Works on Private Land:
Council has a policy of hiring plant to approved local community organisations for fuel costs only, but no subsidised work was carried out on private land during 2007/2008.

(l) Donations and Contributions under Section 356:

A total of \$5,720.25 was donated or contributed by Council during the year, as follows:

Organisation	Description	Amount
Grenfell Henry Lawson Fest of Arts	Donation - Art	\$1,000.00
Grenfell PAH & I Assoc	Donation - Rates	\$364.25
The Grenfell Gonyah Craft Shop	Donation - Rates	\$178.27
Grenfell Public School	Donation - Presentation Day	\$100.00
Quandialla Central School	Donation - Presentation Day	\$100.00
Greenethorpe Public School	Donation - Presentation Day	\$100.00
Caragabal Public School	Donation - Presentation Day	\$100.00
St Josephs Catholic School	Donation - Presentation Day	\$100.00
The Henry Lawson High School	Donation - Presentation Day	\$100.00
Grenfell Country Womens Assn	Donation - Rates	\$268.64
Grenfell Rifle Club	Donation - Rates	\$180.80
Grenfell Jockey Club	Donation - The Grenfell Guineas	\$200.00
Gulgong Heritage harness Assoc.	Donation – Federation Drive	\$1,000.00
Southern Sports Academy	Donation	\$150.00
Western Regional Academy Sports	Donation	\$190.00
Grenfell Boy Scouts	Donation – Rates	\$68.75
Grenfell Tennis Club	Donation – Tennis Tournament	\$181.82
Blayney Shire Council	Donation – Motor Neurone Disease Foundation	\$500.00
Grenfell Ladies Show Auxiliary	Donation – Showgirl Competition	\$200.00
Grenfell Senior Soccer Club	Donation	\$134.64
Grenfell Junior Soccer Club	Donation	\$113.64
The Grenfell Mens Shed	Donation	\$400.00
Grenfell Town Band	Donation – Rates	\$112.60
Grenfell Junior Cricket Club	Donation	\$78.64
		\$5,720.25

(m) Human Resource Activities:

The **industrial relations** climate has steadily improved within recent years and there is now close and constant liaison between management and union representatives, particularly in regard to the WorkChoices issue which still has a degree of uncertainty about it.

Following advice from the LGSA that Weddin Council is probably a constitutional corporation, Council's **Salary System** has been amended where appropriate to reflect the increases approved by the Australian Fair Pay Commission. However these increases were absorbed in a voluntary increase to maintain parity with the State Award 2007.

The **Award Consultative Committee** met on four occasions during the year.

The annual **staff assessments** for the majority of the staff were completed by the end of December 2007, with the remaining assessments being completed promptly after the employees' return from leave.

Council adopted a new **Organisation Structure** in May 2007 (see following page) which consolidated previous structures whilst replacing unnecessary detail from below Director level with the functional roles relating to each department.

There were no organisational changes during the year.

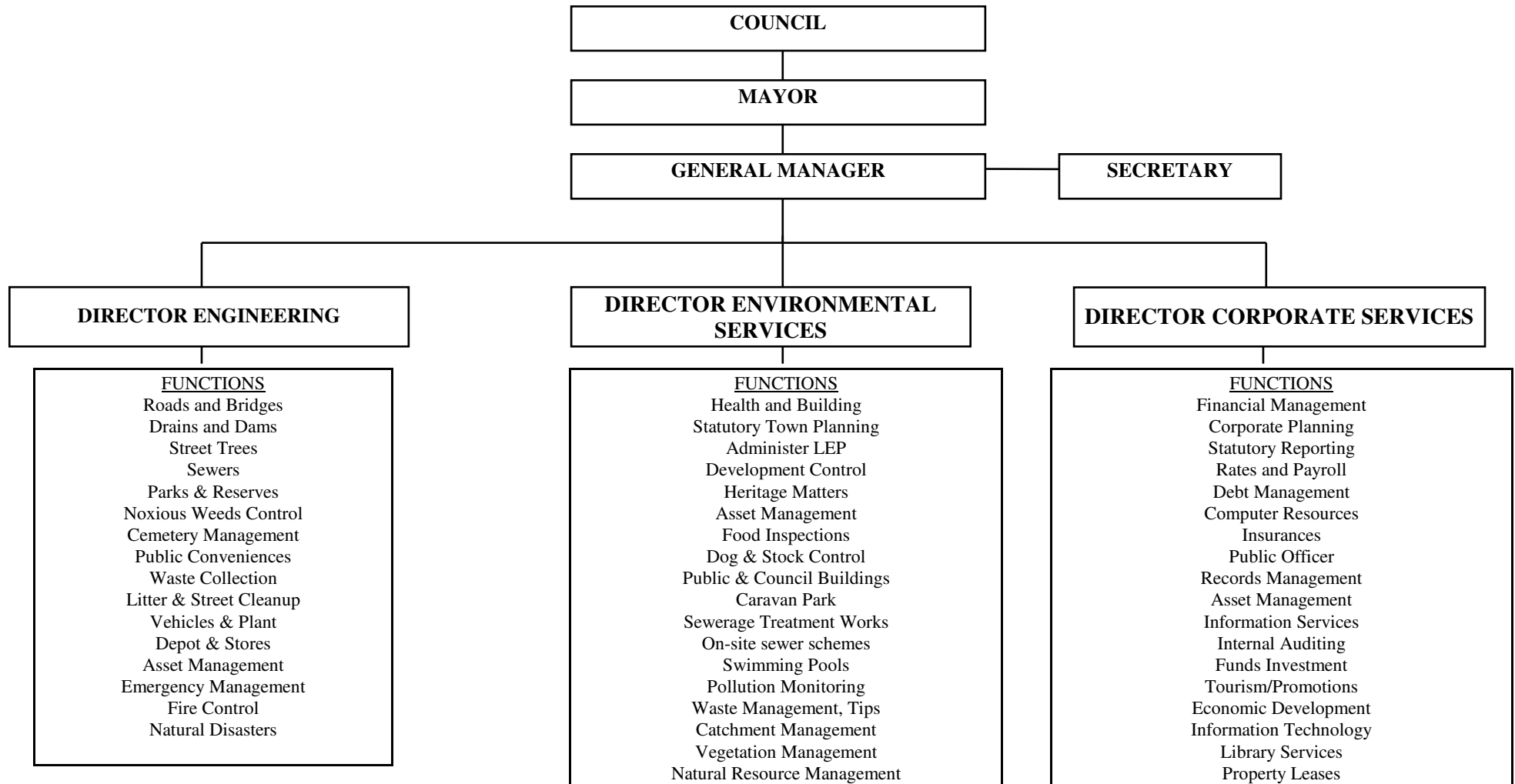
The **workforce** at Weddin Shire is traditionally very stable and turnover is usually minimal. Changes to indoor staff include:-

- staff rotation in the Administration Department to prepare for possible retirement,
- appointment of a part-time Animal Control Officer,
- ongoing staff shortfall in the Engineering Department.
- appointment of a part-time maternity relief Environmental Services Assistant.

Changes to the outdoor staff include:-

- resignation and retirement of three Labourers/Plant Operators.
- appointment of a Depot Yardman to also assist at the Sewerage Treatment Works.
- replacement of Apprentice Gardener after completion of her term.

WEDDIN SHIRE COUNCIL - ORGANISATION STRUCTURE



Adopted: 17 May 2007

Staff **training** is a major investment for Council. Council also employs trainees and apprentices to offer local youths an opportunity to gain experience or a trade. At the end of 2007/2008 there were:-

- a trainee IT Officer at the Community Technology Centre (first year)
- an apprentice Gardener (completed apprenticeship) and resigned
- an apprentice Gardener (first year January 2008)
- a trainee Engineering Assistant (December 2007-January 2008)

Training courses attended by Council staff are listed below.

2007/2008

Name of Training Course	Days	No. Attending	Cost of Training	Knowledge/skills Acquired.
Civica	3	1	\$150.00	IT Conference
Statewide Mutual	2	1	\$100.00	Risk Management Seminar
Royal Life Saving	4	2	\$535.68	Lifeguard Training
EDAP	1	1	\$55.00	Fire Safety Upgrade
CENTROC	1	2	\$1170.00	Playground Inspectors
Temora Shire Council	1	11	\$1761.82	Backhoe/Loader Training WorkCover Assessment
NSW Rating Professionals	3	2	\$2350.91	Rates Conference
IPWEA	4	1	\$200.00	Engineer Conference
LGSA	1	1	\$400.00	Local-e Training
University Southern Queensland	1 yr	1	\$1596.75	Bachelor Engineering
Charles Sturt University	1 yr	1	\$401.86	Bachelor Accounting
WorkCover NSW	-	9	\$838.65	Competency Certificates
CENTROC	1	3	\$645.00	Traffic Control Course
CENTROC	1	10	\$1877.44	Chemical Use Training
CENTROC	2	3	\$1140.00	Traffic Control Course
CENTROC	1	2	\$560.00	Orange Ticket
CENTROC	1	14	\$3190.00	Yellow Ticket
CENTROC	1	1	\$280.00	Traffic Control Design
CENTROC	1	3	\$645.00	Confined Spaces Course
CENTROC	1	9	\$1644.45	Chemical Use Training
CENTROC	1	13	\$1805.00	
OTEN	1 yr	1	\$1354.00	IT Certificate III
TAFE	1 yr	1	\$461.00	Horticulture Course
Coalface	2	1	\$855.91	Annual Statements Training
LGSA	1	2	\$880.00	Minute Training
Civica	2	1	\$100.00	Payroll Training (Sustenance)
Central West Community College	3	6	\$1240.00	OH & S Course
EDAP	1	1	\$260.00	-
Emfour Pty Ltd	5	1	\$2100.00	Certificate IV Regulatory Services
Australian Institute of Local Government Rangers	1	1	\$45.46	Rangers Course
LGMA	1	1	\$400.00	FV and A Reval
Noren Consulting	1	1	\$136.36	Construction Induction
Australian Institute of Building Survey	1	1	\$386.36	Inspection Course
Total of Training Fees			\$29,566.65	

The total cost of training including wages was \$61,694.80

Council's **OH & S Committee** met four times during the year, pursuant to its role of identifying risks and improving employee safety.

(n) Equal Employment Opportunity:

An Equal Employment Opportunity Management Plan was adopted by Council in May 1994 to guide the consideration of Equal Employment Opportunity matters. The plan is scheduled for review in 2008/2009.

Council observes the guidelines of this Plan in conjunction with recruitment, promotion and training activities. Vacancies are advertised internally and externally, and interview panels include an independent community member as well as gender balance where appropriate.

Council has adopted a Policy for Resolution of Grievances which is applied to any complaints by staff to ensure a speedy and fair resolution.

Oversight of the implementation of the Equal Employment Opportunity Plan is the responsibility of the Award Consultative Committee, which comprises representatives of management and staff.

(o) Delegations to External Bodies:

External bodies which exercised functions delegated by the Council were:

- Central Tablelands Water - water supply to Grenfell, Quandialla and some rural areas;
- Cowra Council - water supply to Greenethorpe and nearby rural areas;
- Grenfell Historical Society - operation of the Grenfell Museum;
- Quandialla Pool Committee - operation and maintenance of the Quandialla Swimming Pool.
- Caragabal Recreation Ground Committee - operation and maintenance of the Caragabal Recreation Ground;
- Grenfell Rotary Club - approved maintenance and upgrading of Rotary Park.
- Grenfell Business and Development Committee - to promote and encourage development within the shire.
- Caragabal Water Supply Committee - to provide raw water supply for garden use to residents of Caragabal.
- New Motel Committee- to investigate and identify possible sites and layouts for a motel in Grenfell, to liaise with potential developers, and identify possible funding sources.
- Grenfell Open Days/Trade Expo Committee - to assist in organising, publicising and promoting the Grenfell Open Days/Trade Expo.

(p) Controlling Interests:

There was one organisation in which Council (in conjunction with other Councils) held a controlling interest during the year which was NetWaste. NetWaste is a collaborative waste management project originally sponsored by the Central West (CENTROC) and Orana (OROC) regional organizations of councils. It emerged as a response to the challenges to change solid waste planning and service delivery amongst local councils.

NetWaste covers over 30 members. It has a view to improve the planning and delivery of waste management services across the region. To this end, a Subregional Strategic Plan has been compiled and an Action Plan formulated.

(q) Partnerships, Co-operatives and Joint Ventures:

Council was a member of a local government strategic alliances during the year, as follows:-

- Mid Lachlan Alliance – with the councils of Forbes, Lachlan and Parkes.
- City/Country Alliance – with Hawkesbury City Council (signed 16 May 2008).

Council is also a member of the Central West Regional Organisation for Councils (CENTROC), together with thirteen other councils. This organisation has developed a strong training arm and offered a number of joint tenders such as signage and linemarking. Council's representatives regularly attend meetings of the board of management and other sub-groups, to demonstrate support for the arrangement.

Council was not involved in any other partnership, co-operatives and joint ventures during the year.

(r) Additional Information

a) Overseas Visits Funded by Council:

There were no overseas visits undertaken by councillors this year.

The total cost of expenses and the provision of facilities to councillors for 2007/2008 was \$12,879. Details of this cost are given below:-

(i)	equipment and telecommunications	Nil
(ii)	telephone calls	Nil
(iii)	conference and seminars	\$5,373
(iv)	training	\$1,884
(v)	interstate visits	Nil
(vi)	overseas visits	Nil
(vii)	expenses for spouses	\$247
(viii)	child care	Nil
(ix)	travelling expenses	\$3,215
(x)	council meeting sustenance	\$2,160

b) Total Remuneration for Senior Staff:

The only member of council staff designated as "senior staff" is the General Manager, with details of this position being given in item (g) above.

c) Activities for Children:

Local activities for children provided or supported by council include:

- Assistance with the Youth Week project at The Henry Lawson High School
- Donations to school presentation days,
- The financing and operation of public swimming pools at Grenfell and Quandialla,
- Provision and maintenance of playground equipment in the parks at Grenfell, Caragabal, Greenethorpe and Quandialla,

- Maintenance of a number of playing fields and ovals for general sporting use,
- Provision of two free computers at the CTC in conjunction with Inspire Foundation,
- Story telling, craft activities and playgroups at Library,
- Maintenance of a Skatepark in Vaughn Park,
- Financial assistance to Grenfell Pre-school by way of an interest free loan.

d) General:

- i) The statement of Access and Equity Activity for 2007/2008 is included in Appendix F.
- ii) Council does not have any Category 1 business activities.
- iii) Council has one Category 2 business activity - Grenfell Sewerage.
- iv) Council does not have any Category 1 business activities.
- v) Council has only one Category 2 business activity - Grenfell Sewerage and as such the principles of Competitive Neutrality do not apply.
- vi) Council does not have any Category 1 business activities.
- vii) Council has only one Category 2 business activity - Grenfell Sewerage and a competitive neutrality complaints mechanism has not been required.
- viii) Council does not have any Category 1 business activities.
- ix) There were no competitive neutrality complaints received during the year.

e) Stormwater Management:

Council has not levied an annual charge for stormwater management services.

f) Companion Animals Act

Activities under the Companion Animals Act and Regulation were as follows:

- Pound data collection returns were submitted to the Department on 1 July 2008.
- There were no dog attacks reported for 2007/2008.
- Expenditure relating to companion animals management and activities totalled \$29,713.75
- There were no education programs carried out in 2007/2008.
- If animals are impounded or surrendered, the animals must be microchipped and registered prior to their release. Council encourages the desexing of animals with reduced fees and education of potential pet owners.
- Animals surrendered to Council are advertised in the local newspaper for sale and broadcast on a local radio station. A list of people wanting particular breeds of dogs is kept by the Animal Control Officer. If these dogs come into Council's possession these people are contacted by telephone.
- Council provides two off leash areas. One at Lawson Oval and the other at Grenfell Arboretum (Gooloogong Road).
- Enforcement of an impounding fee has encouraged pet owners to be more responsible.

- Details on the use of the Companion Animals Fund are as follows:-

	Income (\$)	Expenses (\$)
Dog Registration	4,268.00	
Companion Animals Registration	315.00	
Impounding Fees	1,499.00	
Staff		27,051.77
Sustenance		135.64
Vet Fees		633.00
Rabbit Traps		633.64
Legal		37.40
Phone		1,222.30
Total	6,082.00	29,713.75

6. Statutory Disclosures - Freedom of Information Act

Council received no applications under the Freedom of Information Act during 2007/2008.

7. Statutory Disclosures - Privacy and Personal Information Protection Act

Council adopted its Privacy Management Plan on 30 June 2000. This plan was based on the Local Government Model Plan prepared by the Department of Local Government. A revised plan has since been adopted on 21 August 2008.

Council staff continue to observe the twelve (12) Information Protection Principles in their daily routine.

There were no reviews conducted under Part 5.

8. Statutory Disclosures - Environmental Planning and Assessment Act

Council had no planning agreements in force during 2007/2008.

Appendix A: Financial Reports 2007/2008

INTRODUCTION

Council is required under the Local Government Act to prepare financial reports for each year which must comply with the prescribed standards which include the “Local Government Code of Accounting Practice and Financial Reporting” and the “Local Government Asset Accounting Manual”, both published by the Department of Local Government.

Council must also refer the annual financial reports for external audit, and this is carried out by Alan Morse & Co.

A full copy of the 2007/2008 Financial Reports may be obtained from the Council Chambers.

Appendix B: Performance of Principal Activities 2007/2008

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>1 <u>Administration</u> <u>Goal</u> To develop financial, administrative and engineering policies and procedures to ensure all activities of Council are properly managed to obtain effective and efficient utilisation of all resources <u>Programmes</u> a. <u>Administration and General Management</u> To provide and maintain effective administrative support and co-ordinate strategic/long term planning</p>	<ol style="list-style-type: none"> 1. Provide information and advice to Council to enable sound decisions to be made. 2. Preparation of annual and 3 yearly programmes and priorities for subsequent years. 3. Upgrade office equipment. 4. Arrange for repairs and various works to Council Chambers building. 5. Replace air conditioner 	<p>Completed to Council's satisfaction.</p> <p>Completed by 31 May 2008.</p> <p>Equipment operates reliably and efficiently. Floor rebuilt in Council Chambers, other works incomplete.</p> <p>Deferred.</p>
<p>b. <u>Financial Services</u> To provide sound financial planning and reporting.</p>	<ol style="list-style-type: none"> 1. Preparation of a three year programme budget. 2. Accounting work to be kept current 	<p>Completed by 31 May 2008.</p> <p>Annual statements completed by due date, quarterly statements submitted to Council within two months.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>c. <u>Human Resources</u> To develop a highly motivated and skilled workforce capable of delivering quality service to all residents.</p>	<ol style="list-style-type: none"> 1. Complete annual job competency assessment, refine as appropriate. 2. Develop staff training plans. 3. Conduct Award Restructuring Consultative Committee Meetings. 4. Develop and implement risk management strategies 	<p>Completed by December 2007.</p> <p>Programmed throughout year.</p> <p>Four meetings held this year.</p> <p>By June 2008.</p>
<p>d. <u>Plant and Vehicles</u> To maintain an efficient public works and vehicle fleet.</p>	<ol style="list-style-type: none"> 1. The submission of the annual plant replacement programme. 2. Review long term replacement programme. 3. Repair and maintain fleet in good condition. 	<p>Completed by April 2007.</p> <p>Completed by April 2007.</p> <p>Maintenance and repairs carried out in a timely manner.</p>
<p>e. <u>Engineering Advice and Design</u> To maintain efficient and effective Engineering Services.</p>	<ol style="list-style-type: none"> 1. The forward preparation of engineering plans. 2. To hold regular engineering staff planning meetings. 3. Update and replace computer and survey equipment 	<p>Completed to schedule.</p> <p>Weekly meetings held.</p> <p>Equipment operating well.</p>
<p>f. <u>Works Management</u> To provide satisfactory facilities for depot and store.</p>	<ol style="list-style-type: none"> 1. Construction of new depot in South Street. 	<p>Completed 30 June 2008.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>2. <u>Public Order and Safety</u></p> <p><u>Goal</u> To promote public safety in emergency situations and control animals in public places.</p> <p>a. <u>Fire Protection</u> To control and manage the activities of this Council's Bushfire Brigades.</p>	<ol style="list-style-type: none"> 1. Conduct meetings with FCO. 2. Provide brigade equipment through Bushfire fund. 3. Review Service Level Agreement, in liaison with Department Rural Fire Service. 	<p>Regular meetings held.</p> <p>Annual program adopted.</p> <p>Review completed by 30 June 2007.</p>
<p>b. <u>Animal Control</u> To suppress any nuisance within the community caused by noisy or straying animals.</p>	<ol style="list-style-type: none"> 1. Inspect for and impound straying animals. 2. Respond to complaints of noisy or straying animals. 3. Implement requirements for Companion Animals Act. 	<p>Complaints of straying dogs decreasing.</p> <p>Problems investigated and remedial action taken.</p> <p>Micro-chip registration system encouraged and enforced.</p>
<p>c. <u>Emergency Services</u> To ensure local emergency units are coordinated and operationally efficient.</p>	<ol style="list-style-type: none"> 1. Assist local units including SES as funds permit. 2. Conduct Local Emergency Management Meetings as required by legislation. 	<p>Assistance given as requested.</p> <p>Four meetings held, all planning carried out to schedule.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>3. <u>Health</u></p> <p><u>Goal</u> To promote public and community health and control of noxious plants</p> <p><u>Programmes</u> a. <u>Public Health Nuisances</u> To control and eliminate public health nuisances.</p>	<ol style="list-style-type: none"> 1. Carry out regular inspections of locations involving potential public health nuisances. 2. Respond to complaints from the public. 	<p>Annual inspections completed.</p> <p>All complaints investigated.</p>
<p>b. <u>Surveillance of food Premises</u> To ensure all places of residential and public accommodation and food premises are properly equipped and maintained.</p>	<ol style="list-style-type: none"> 1. Carry out regular inspections of food premises. 2. Respond to complaints from the public. 	<p>Inspections carried out. A number of food improvement notices issued.</p> <p>All complaints investigated.</p> <p>An education programs were held for food handling.</p>
<p>c. <u>Swimming Pool Safety</u> To promote home swimming pool safety.</p>	<ol style="list-style-type: none"> 1. Publicise swimming pools regulations. 	<p>Posters displayed, press releases issued. 21 inspections of swimming pool fencing carried out. Notices issued as required.</p>
<p>d. <u>Control of Noxious Plants</u> To ensure the control of noxious plants on both public and private land</p>	<ol style="list-style-type: none"> 1. Publicise noxious weeds. 2. Inspect for noxious weeds on private property. 3. Enforce action to control noxious weeds. 4. Inspect and spray noxious weeds on public land. 	<p>Information distributed to landowners.</p> <p>225 property inspections carried out.</p> <p>No legal action required.</p> <p>Roadside spraying attended to.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
e. <u>Dental Surgery</u> To facilitate dental services to residents.	1. The provision of suitable premises for a dental surgery as negotiated with interested dentists.	Currently seeking replacement dentist. Dental surgery to be upgraded in Council's Burrangong Street surgery.
f. <u>Doctors Surgery</u> To facilitate medical services to residents	1. Provide suitable premises for medical services. 2. Investigate possibility of Medical Centre. 3. Main Street premises – improvements.	Two doctors continue to operate full time medical practices. Ongoing. Minor works completed.
4 <u>Community Services and Education</u> <u>Goal</u> To continually improve available services for residents, in particular the young and the aged.		
a. To improve facilities for housing the aged.	1. Investigate further funding for additional units.	No suitable funding identified.
b. To provide opportunities and improve facilities for local youths.	1. Support Youth Week Activities. 2. Maintain Weddin Youth on Line facilities.	Youth Week supported through the Henry Lawson High School. Maintained within CTC.
c. To review and monitor community profile and needs.	1. Progressively implement recommendations of Social/Community Plan.	Partly completed. (see also Appendix F)
5 <u>Housing And Community Amenities</u> <u>Goal</u> To protect and enhance the natural environment, to control waste disposal and to provide amenities for the public. <u>Programs</u> a. <u>Town Planning</u> To plan and regulate the orderly arrangement and use of land.		
	1. Ensure compliance with current planning instruments and standards.	75 DAs processed and 8 Complying Development Consents processed.

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
	<ol style="list-style-type: none"> 2. Provide advice and financial assistance on heritage to property owners and developers. 3. Preserve heritage through Local Building Funds for Main/George Street. 4. Prepare DCP's 	<p>Ongoing.</p> <p>Local Heritage Funds completed by May 2007.</p> <p>Deferred – changes pending by NSW State Government.</p>
<p>b. <u>Environmental Management</u> To manage and minimise damage to the environment</p>	<ol style="list-style-type: none"> 1. Ensure local developments and businesses comply with environmental regulations. 2. Encourage local businesses to adopt “best practice” operations. 3. Monitor environmental features and any degradation. 4. Prepare appropriate State of Environment Report 	<p>Compliance monitored satisfactorily.</p> <p>Operations publicized.</p> <p>Ongoing.</p> <p>Supplementary Report submitted by 30 November 2007.</p>
<p>c. <u>Waste Management</u> To efficiently collect and landfill dispose of domestic, commercial and industrial waste.</p>	<ol style="list-style-type: none"> 1. Provide efficient collection services for domestic and trade waste, at Grenfell and Greenethorpe and well-maintained garbage depots at Grenfell, Quandialla and Caragabal. 2. Continue with a recycling Scheme for Grenfell. 3. Progressively implement Management Plans for Grenfell and village tips. 	<p>Weekly (Grenfell) and fortnightly (Greenethorpe) collections provided. Bi-weekly trade waste collection in Grenfell. Tip management gradually improving. Management concept for Landfill Plan adopted by Council. Increasing quantity of materials recycled in Grenfell and Greenethorpe. Grenfell tip has been fenced, disposal points clearly identified.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>d. <u>Cemeteries</u> To manage all cemeteries within the Council area.</p>	<ol style="list-style-type: none"> 1. Maintain and enhance the Council cemeteries. 2. Maintain accurate and up to date cemetery records. 3. Install new beam in Lawn Cemetery. 	<p>All interments satisfactorily conducted, grounds regularly maintained. All recent information accurately recorded, earlier information to be confirmed. Council's staff has uplifted all written internment records from the local Undertaker and has placed the information on a spreadsheet, and has verified some of these records in the field. This is a long term project. Completed June 2008.</p>
<p>e. <u>Public Conveniences</u> To provide clean and well maintained public conveniences.</p>	<ol style="list-style-type: none"> 1. Implement programmes of regular cleaning, maintenance and inspection. 	<p>Toilets cleaned at least twice per week.</p>
<p>f. <u>Pollution Monitoring</u> To identify and minimise sources of pollution in order to preserve and improve the natural environment.</p>	<ol style="list-style-type: none"> 1. Carry out regular inspections of potential and reported sources of pollution. 	<p>Hazmat incident from building fire with minimal environmental impact. All complaints or concerns investigated but relatively uncommon. Continued monitoring of application of biosolids from Sydney Water onto a number of agricultural properties.</p>
<p>g. <u>Housing</u> To provide and maintain staff housing.</p>	<ol style="list-style-type: none"> 1. Maintain and repair cottages. 	<p>Repairs and minor improvements carried out by 30 June 2008.</p>
<p>6. <u>Sewerage</u> <u>Goal</u> To provide a cost effective, safe and environmentally responsible sewerage system to Grenfell. <u>Programs</u> a. <u>Operations</u> To manage the Sewerage Scheme to meet or exceed minimum levels of service.</p>	<ol style="list-style-type: none"> 1. Implement best practice procedures 2. Ensure staff are adequately trained. 	<p>All DEC testing satisfactory. All staff fully trained.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
	<ol style="list-style-type: none"> 3. Repair broken or leaking mains 4. Implement improvements as per Strategic Business Plan. 	<p>All operations faults identified and corrected, within one day of detection.</p> <p>Progressive implementation commenced.</p>
<p>b. <u>Environmental Impact</u> To provide an ecologically sustainable scheme with minimal adverse environmental impacts</p>	<ol style="list-style-type: none"> 1. Review of and response to testing results and relevant reports. 	<p>Although constructed over 60 years ago, the scheme operates in a satisfactory manner with minimal defects or breakdowns.</p> <p>Treated effluent is recycled to parks and playing fields in Grenfell. Effluent reuse flow is now recorded as part of the licensing requirements.</p>
<p>c. <u>Health and Safety</u> To attain a high level of occupational health and safety, particularly in the area of entry into confined spaces.</p>	<ol style="list-style-type: none"> 1. By provision of the necessary confined spaces training and adequate equipment. 2. Upgrade works to progressively eliminate OHS problem areas. 	<p>All necessary training carried out and Certificates held.</p> <p>Programmed works completed by 30 June 2008.</p> <p>A detailed OHS report was prepared by Department of Commence with recommendations adopted.</p>
<p>7. <u>Recreation and Culture</u></p> <p><u>Goal</u> to provide a range of facilities which enables shire residents to pursue both active and passive recreational and cultural activities.</p> <p><u>Programs</u></p> <p>a. <u>Library Service</u> To provide a facility which largely satisfies the needs of the Community.</p>	<ol style="list-style-type: none"> 1. Provide good stock, trained staff and an adequate building. 2. Purchase new books and equipment to budget. 	<p>Continued regular use by public, nil complaints.</p> <p>Completed by 30 June 2008.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
	3. Refurbishment and upgrade Library & Technology Centre	In Progress.
b. <u>Culture</u> To provide for and support local cultural organisations.	1. Contribute to approved organisations.	Donations provided to approved organisations.
c. <u>Swimming Pools</u> To ensure that the Council swimming pools are managed and maintained in a manner which enables and encourages frequent use.	1. Provide for regular maintenance, testing and promotion of facilities. (Grenfell) 2. Upgrade to eliminate OHS problem areas and improve fencing.	Superintendents continued for the 2007/2008 swimming season in Grenfell. Attendance figures were lower than for the previous season. The Grenfell Pool was sandblasted and construction joints repaired. The pool was repainted.
d. <u>Parks, Reserves and Sporting facilities</u> To manage and maintain Parks, Reserves and Sporting facilities in a safe and attractive condition which encourages frequent use by residents and visitors.	1. Implement regular maintenance programmes. 2. Set high standards of maintenance and continue upgrading as funds permit 3. Taylor Park improvements. 4. O'Brien's Hill improvements (subject to grant) 5. Lawson Oval Grandstand – repaint. 6. Vaughn Park - playground equipment	Grounds maintained under a regular program to suit both summer and winter seasons in passive and active areas. All parks maintained to a high degree. Lawson Oval continues to be used for many sports. Removed turf cricket pitch at Lawson Oval Skatepark continues to be used extensively. Usage for some sports diminishing. Deferred. Grant not approved. Not commenced in hand Grant submitted to Department Local Government for upgrading playground equipment but not successful.

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
	7. Watering improvements – Lawson Oval, Taylor Park and Memorial Park	Grant was received and construction of concrete tanks in Lawson Oval and Taylor Park was completed.
<p>9. <u>Mining, Manufacture and Construction</u></p> <p><u>Goal</u> To promote and enhance the built environment and foster pride in the its physical and visual amenity.</p> <p><u>Programs</u></p> <p>a. <u>Building Control</u> To ensure all building work meets relevant codes and standards with regard to aesthetics and the areas heritage.</p>	<p>1. To assess development applications received to ensure that building codes and standards are being met.</p> <p>2. Provide advice to intending Builders</p> <p>3. Ensure by regular inspections that the required building standards are met.</p>	<p>Monitoring and assessment of building works continue within the development assessment process.</p> <p>Regular enquiries.</p> <p>Critical stage inspections carried out.</p>
<p>10. <u>Transport and Communication</u></p> <p><u>Goal</u> To develop and maintain a safe and effective road system that provides all weather access for all residents.</p> <p><u>Programs</u></p> <p>a. <u>Planning</u> To provide a management system to determine standards and priorities for a safe and effective road network.</p>	<p>1. Develop long term priorities for the road system within the Council area.</p>	<p>Completed by 31 May 2007.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>b. <u>Classified Roads - Maintenance and Construction</u> To maintain and improve the classified road network in association with the Roads and Traffic Authority.</p>	<p>1. Seek all available funding, provide all necessary resources and implement programmed works.</p>	<p>Programmes completed by 30 June 2008 to RTA satisfaction. State Roads were maintained under July 2004 – 2008 Single Invitation Maintenance Contract and Regional Roads such as MR236, MR239 and MR398 were maintained and improved under Block Grant Funding, RTA Repair Programme and ex 3X3 programme.</p>
<p>c. <u>Town/Village Streets - Maintenance and Construction</u> To maintain and improve Town/Village streets in accordance with Council's priorities.</p>	<p>1. Provide all necessary resources and implement programmed works.</p>	<p>Programmed maintenance and construction works for Grenfell and villages roads for 2007/2008 were carried out.</p>
<p>d. <u>Rural Roads - Maintenance and Construction</u> To maintain and improve roads in accordance with Council's priorities</p>	<p>1. Seek all available funding and provide all necessary resources and implement programmed works</p> <p>2. Carry out gravel resheeting programme to limit of funds.</p>	<p>Major improvements were continued to sections of various roads, (See Appendix C) Resealing works and road construction were undertaken using financial assistance funding and Roads to Recovery funding. By 31 March 2007. Maintenance carried out using ward funds.</p>
<p>e. <u>Bridges and Culverts</u> To provide and maintain a network of safe and effective bridges, culverts and causeways in accordance with Council's adopted standards.</p>	<p>1. Seek all available funding, provide all necessary resources and implement programmed works.</p>	<p>Road widening on MR398 continued, routine maintenance carried out. Widening and replacement of various culverts on shire roads for safety. Contract to reconstruct Bimbi Bridge, old timer bridge demolished and removed.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>f. <u>Footpath Construction and Maintenance</u> To provide and maintain a network of safe and effective footpaths in accordance with Council's adopted standards.</p>	<p>1. Provide all necessary resources and implement programmed works.</p>	<p>Footpaving maintenance was carried out to eliminate slips and trips.</p>
<p>g. <u>Tree Planting and Maintenance</u> To carry out a programme of street tree planting and maintenance in order to preserve and enhance the natural environment.</p>	<p>1. Provide all necessary resources and implement programmed works.</p>	<p>Some tree replacement was carried out. Efforts were concentrated on removal of dead and dangerous trees. The continual drought is hampering the tree planting program.</p>
<p>h. <u>Town and Shire Works</u> To provide a programme of major improvements to town and shire areas.</p>	<p>1. Prepare and implement designs and/or programmes for major improvement projects to streets and roads.</p>	<p>Deferred.</p>
<p>i. <u>Street Lighting</u> To provide and maintain a safe and effective street lighting network to cater for the current and future development of Grenfell and the Villages.</p>	<p>1. Provide all necessary resources and implement programmed works.</p>	<p>Street lighting was operated and maintained as programmed.</p>
<p>11. <u>Economic Affairs</u> <u>Goal</u> To manage the various Business Undertakings of Council in an efficient and profitable manner. <u>Programs</u> a. <u>Grenfell Caravan Park</u> To provide a well maintained and efficiently managed facility to cater for the requirements of visitors to the area.</p>	<p>1. Promote, maintain and continuously improve the Caravan Park</p>	<p>Continues to be operated in a satisfactory manner. Maintenance and improvements program ongoing. Amenities block requires maintenance and repair. A review of the Caravan Park operation was commissioned.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>b. <u>Tourism and Industry Promotion</u> To actively promote Grenfell and the surrounding area as an attractive and interesting location for tourism, business and industry.</p>	<ol style="list-style-type: none"> 1. Promote attractions and activities of area. 2. Encourage developers to take advantage of potential business opportunities. 3. Co-operate and liaise with the Grenfell Business Development Committee. 4. Conduct Open Day and participate in Country Week to promote Grenfell. 5. Complete Festival plaques and booklet. 	<p>Promotions continuing, brochure being reprinted. Business interest in the area currently affected by the drought.</p> <p>Grenfell Business Development Committee operating effectively.</p> <p>Conducted in October 2007.</p> <p>Completed by June Long Weekend.</p>
<p>c. <u>Bank Building</u> To maximise income from the Main Street premises.</p>	<ol style="list-style-type: none"> 1. Lease commercial premises to suitable business. 2. Lease or rent residential flat. 	<p>Lease to be negotiated after staff relocate.</p> <p>Rented to staff member for full year.</p>
<p>d. <u>Industrial Area</u> To provide a specific area for industrial development.</p>	<ol style="list-style-type: none"> 1. Sale of industrial lots to developers. 2. Prepare ongoing development plan. 3. Purchase additional land. 	<p>One lot sold, two lots under negotiations, four other sales fell through.</p> <p>Prepared in response to enquiries.</p> <p>To be purchased when current land is nearly all sold.</p>
<p>e. <u>Old Gasworks</u> To make safe for approved uses.</p>	<ol style="list-style-type: none"> 1. Grant provided to check site. 	<p>USU engaged to test site, awaiting report.</p>
<p>f. <u>Technology Centre/Library</u> To provide high standard IT facilities</p>	<ol style="list-style-type: none"> 1. Extend and refurbish Main Street Building 2. Purchase new equipment. 	<p>In progress.</p> <p>Equipment purchased as required.</p>
<p>g. <u>Taxi Service</u> To provide a taxi service for Grenfell and District.</p>	<ol style="list-style-type: none"> 1. Engage operator 	<p>Taxi service operated effectively for full year.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>12. <u>General Purpose Revenues</u></p> <p><u>Goal</u> To raise income through rates and grants to fund Council's operations.</p> <p><u>Programs</u></p> <p>a. <u>Rates</u> To manage an efficient rates system based on an up-to-date property information base.</p>	<ol style="list-style-type: none"> 1. Up-date property transfers and valuations. 2. Determine annual rates subject to statutory limits. 3. Issue rate notices to all property owners. 4. Review rating classifications. 	<p>Actioned within 1 week of receipt.</p> <p>Completed by 31 May 2008</p> <p>Notices issued quarterly as required by the Local Government Act. Completed.</p>
<p>b. <u>Grants and Investments</u> To maximise untied income from government and investment sources.</p>	<ol style="list-style-type: none"> 1. Seek all available funding, lobby for increases. 2. Invest available funds in secure optimum accounts. 	<p>All identified applications submitted.</p> <p>Funds invested with LGFS giving superior interest with minimal risk of loss.</p>

Appendix C: Completed Works of Note 2007/2008:

<i>Road Name</i>	<i>Start Chainage</i>	<i>End Chainage</i>	<i>Length (km)</i>	<i>Area (m²)</i>	<i>Description</i>	<i>Date</i>
HIGHWAYS						
SH17	-	-	-	1862	Heavy Patches (Various locations)	Feb 08
SH6	-	-	-	4462	Heavy Patches (Various locations)	Nov 08
SH6	20.24	21.58	1.34	12533	Reseal (Chainages from Cowra)	Feb 08
SH6	25.10	27.53	2.43	22356	Reseal (Chainages from Cowra)	Feb 08
SH6	54.18	54.68	0.5	7776	Reseal (Chainages from Cowra)	Feb 08
SH6	0.69	2.42	1.73	6677	Reseal (Chainages from Grenfell)	Feb 08
SH6	18.85	21.63	2.78	21280	Reseal (Chainages from Grenfell)	Feb 08
SH17	47.8	50.53	2.73	25836	Reseal (Chainages from West Wyalong)	Feb 08
SH6 from Grenfell	51.03	53.53	2.5	-	Rehabilitation of rough surface	May-June 08
MAIN ROADS						
MR239	42.7	43.824	1.124	8093	Reseal (Chainages from Young)	Feb 08
MR237	119.93	122.10	2.17	-	Continued with widening and strengthening of shoulders to 7m width to New Forbes Road. (Chainages from Orange)	July-Oct 08
MR398	28.59	33.59	5.0	-	Continued with widening and strengthening of shoulders to 7m pavement width (Chainages from Grenfell)	April-June 08
SHIRE ROADS						
Caragabal-Quandialla Road	15.691	18.238	1.6	-	Continued with widening and strengthening of shoulders to 7m pavement width	Aug 07
Lynches Road	1.0	2.0	1.0	-	Gravel Resheet	Aug 07
Maddens Lane	1.5	2.5	1.0	-	Gravel Resheet	Aug 07
Sandy Creek Road	6.585 17.92	10.89 20.175	4.305 2.225	-	Continued with widening and strengthening of shoulders to 7m pavement width.	Sept-Dec 07

<i>Road Name</i>	<i>Start Chainage</i>	<i>End Chainage</i>	<i>Length (km)</i>	<i>Area (m²)</i>	<i>Description</i>	<i>Date</i>
Gambarra Road	3.29	6.79	3.5	-	Continued with widening and strengthening of shoulders to 7m pavement width to Greenethorpe-Bumbaldry Road.	Dec 07 Jan 08
Gambarra Road	4.5	-	-	-	Drainage culvert works	Feb 08
Tygon Creek Road	14.989	17.195	2.21	15442	Reseal (Chainages from Greenethorpe)	Mar 08
Iandra Road	0.0	2.286	2.286	16599	Reseal (Chainages from Tygon Creek Road Intersection)	Mar 08
Adelargo Road	1.06	5.19	4.13	24140	Reseal (Chainages from Mid Western Highway)	Mar 08
Bimbi-Quandialla Road	15.27	19.30	4.03	28210	Reseal (Chainages from Mary Gilmore Way)	Mar 08
Caragabal-Quandialla Rd	15.691	18.238	2.547	17465	Reseal (Chainages from Mid Western Highway)	Mar 08
Sandy Creek Road	5.29	8.29	3	2100	Reseal (Chainages from Mid Western Highway)	Mar 08
Nowlans Road	0.21	1.217	1.007	7049	Reseal (Chainages from Gannons Lane intersection)	Mar 08
Maddens Lane / Gannons Lane intersection	-	-	-	1388	Reseal	Mar 08
Ballendene Road	0.0	2.5	2.5	-	Widening and strengthening of shoulders to 7m pavement width (Chainages from Sandy Creek Road)	Apr 08
Gerrybang Road	5.5	-	0.1	-	Improvements to Causeway ride quality	May 08
Derribong Lane	0.03	1.33	1.3	-	Widening and strengthening of shoulders to 7m pavement width (Chainage from Mid Western Highway)	June 08
<i>GRENFELL TOWN AREA</i>						
Henry Lawson Oval	-	-	-	-	Preparations for the "Spirit of the Bush" concert	July 07
Nash Street	-	-	-	-	Placement of concrete lids on drainage channel	Oct 07
Sullivan Street	-	-	200m	-	Construction of new kerb and gutter and street works between Melyra and North street east side.	Dec 07

<i>Road Name</i>	<i>Start Chainage</i>	<i>End Chainage</i>	<i>Length (km)</i>	<i>Area (m²)</i>	<i>Description</i>	<i>Date</i>
South Street	-	-	-	7152	Reseal – Between Weddin and East Street	Feb 08
Forbes Street	-	-	-	6800	Reseal – Between South and Weddin Street	Feb 08
Monger Street	-	-	-	1887	Reseal – Full length	Feb 08
Graham Street	-	-	-	2400	Reseal – Full length	Feb 08
Campbell Street	-	-	-	5400	Reseal – Between Warraderry to Brickfield Road	Feb 08
Warraderry Street	-	-	-	1134	Reseal – Between South and Rose Street	Feb 08
Warraderry Street	-	-	-	3300	Reseal – Between Mid Western Highway and Melyra Street	Feb 08
Warraderry Street	-	-	-	3060	Reseal – Between Young Street and Mid Western Highway	Feb 08
Rose Street	-	-	-	1270	Reseal – Cul-de-sac end	Feb 08
Melyra Street	-	-	-	2107	Reseal – Between Warraderry and Sullivan Street	Feb 08
East Street	-	-	-	1946	Reseal – Between South and Rose Street	Feb 08
North Street	-	-	-	4125	Reseal – Between Sullivan and Cross Street	Feb 08
Newton Street	-	-	-	2176	Reseal – Between Bradley Street and Company Dam	Feb 08
Main Lead	-	-	-	1834	Reseal – Full length	Mar 08
Holy Camp Road	-	-	-	6797	Reseal – Between Henry Lawson Way and Berrys Lane	Mar 08
North Street	-	-	210m	-	Construction of new kerb and gutter and street works between Dalton street east to Forbes Street, south side and southerly to Emu Creek west side.	Apr 08
North Street	-	-	89m	-	Construction of new kerb and gutter and street works from Showground to Forbes Street north side.	Apr 08
Grenfell Cemetery	-	-	-	-	Construction of new concrete beam for plaques.	June 08

<i>Road Name</i>	<i>Start Chainage</i>	<i>End Chainage</i>	<i>Length (km)</i>	<i>Area (m²)</i>	<i>Description</i>	<i>Date</i>
Grenfell Museum	-	-	-	-	Roof replaced and other repairs	
Council Chambers and Office					Fire safety upgrade works. Repairs to parmpet walls. Security and monitoring system installed.	
Henry Lawson Oval.					Grandstand repainted	
Grenfell Swimming Pool					Repaired and repainted.	
GREENETHORPE VILLAGE						
Redbank Street	-	-	-	800	Reseal – Full length	Mar 08
Chapel Street	-	-	-	1080	Reseal – Full length	Mar 08
QUANDIALLA VILLAGE						
Third Street	-	-	110m	-	Reconstruction of kerb and Gutter opposite School	Nov 07
CARAGABAL VILLAGE						
Railway Street	-	-	-	1513	Reseal	Mar 08
Gibson Street	-	-	-	1156	Reseal	Mar 08

Appendix D: State of Environment Report 2007/2008

1. INTRODUCTION:

Weddin Shire Council is required under the Local Government Act to prepare a State of the Environment Report for the year ending 30th June, 2008.

These eight environmental sectors are:

- [i] land,
- [ii] air,
- [iii] water,
- [iv] biodiversity,
- [v] waste,
- [vi] noise
- [vii] Aboriginal heritage, and
- [viii] non – Aboriginal heritage,

In relation to each such environmental sector, the report must consider any

- management plans relating to the environment,
- special council projects relating to the environment, and
- the environmental impact of council activities.

The 2004 State of Environment Report was a fully comprehensive report, so the 2008 Report is only required to be a Supplementary Report.

However Council has participated in a Regional State of the Environment Report for 2008 organised through the Catchment Management Authority (CMA) with 17 councils being involved, and the all encompassing report will be completed in November 2008.

Copies of the 2008 State of Environment Report will be separately available from the Council Chambers.

Appendix E: Condition of Public Works (30/6/08)

ASSETS	Measure	Condition (% As New)	Estimates to bring to as new	Expenditure to maintain at Standard	Maintenance Programme 2007/2008
National Highways SH17 - Newell	22 km	50%	\$22M	\$1.9M	\$0.52M
State Highways: SH6- Mid Western	103 km	53%	\$36.75M	\$1.1M	\$0.64M
Regional Roads: MR236, 237, 239, 398	120 km	64%	\$1.1M	\$1.05M	\$0.320M
Local Roads					
Urban	26 km	36%	\$3.9M	\$0.79M	\$0.135M
Rural Sealed	385 km	62%	\$15.5M	\$1.9M	\$0.52M
Rural Unsealed	553 km	38%	\$10M	\$1.45M	\$0.28M
Bridge:					
Concrete	16 each	85%) \$5.6M) \$0.58M) \$0.075M
Timber	1 each	25%			
Drainage (Stormwater)	4,840 m	26%	\$8.6M	\$0.13M	\$0.06M
Sewer Treatment Works	1	14%	\$1.9M	\$0.163M	\$0.079M
Sewer Mains	31,218 m	20%	Replacement \$7.73M	\$0.11M	\$0.11M
Swimming Pools	2 each	80%	\$1.0M	\$0.05M	\$0.03M
Parks, sporting fields	12 each	65%	\$1.455M	\$0.23M	\$0.157M
Cemeteries	3 each	90%	\$0.14M	\$0.054M	\$0.046M
Public Toilets	7 each	70%	\$0.32M	\$0.022M	\$0.022M
Streetlighting		90%	\$0.1M	\$0.3M	\$0.02M
Caravan Park	1 each	85%	\$0.5M	\$0.31M	\$0.014M
Dwellings	4 each	70%	\$0.50M	\$0.05M	\$0.08M
Council Chambers	1 each	85%	\$0.6M	\$0.05M	\$0.01M
Library and Offices	3 each	70%	\$1.0M	\$0.05M	\$0.01M
Depots	2 each	100%	Nil	\$0.07M	Nil

Notes:

Council's public works assets, including stormwater drainage pipes and structures have been evaluated as required under AAS-27.

Roads to Recovery funding from the Federal Government has been used to accelerate council's resealing programme as in previous years, thus prolonging the life of Council's bitumen roads.

Generally significant lengths of all sealed road networks require reconstruction and strengthening. Council's gravel road network requires a programme of regravelling which is beyond the capacity of maintenance funds.

Council uses most of its Financial Assistance Grant (Roads Component) to widen and rehabilitate existing sealed local roads and to resheet gravel roads, as well as for minor general maintenance.

Appendix F: Access and Equity Activity Statement 2007/2008

PROGRAMME	PERFORMANCE TARGET	REMARKS
a. <u>Children 0-11 yrs</u>	<ol style="list-style-type: none"> 1. Provide suitable range of books and materials. 2. Maintain pro-active involvement with Preschool/Long Day Care Centre. 3. Maintain Skatepark in safe condition. 	<ol style="list-style-type: none"> 1. New books purchased each year, story time session held for school children. Toy library proving popular. Gift packs for babies program conducted. 2. Ongoing liaison with Preschool executive. Long term loan continues 3. Skatepark safely maintained and monitored throughout the year. Minimal vandalism.
b. <u>Young People 12-24 yrs</u>	<ol style="list-style-type: none"> 1. Maintain Skatepark in safe condition. 2. Publicise existence of cycle ways. 3. Provide recreational facilities. 	<ol style="list-style-type: none"> 1. Skatepark safely maintained and monitored throughout the year. Minimal graffiti. 2. Cycleway markings generally satisfactory. 3. Swimming pools provided in Grenfell and Quandialla. Sporting ovals available for use by juniors.
c. <u>Women</u>	<ol style="list-style-type: none"> 1. Maintain taxi service in Grenfell. 2. Continually seek improved IT communications, engage local co-ordinator. 3. Publicise existence of cycle ways. 	<ol style="list-style-type: none"> 1. Taxi service operating 7 days per week. Excellent service provided. 2. CTC proving popular, staffed by Council. Broadband internet service now available at affordable cost. 3. Cycleway markings generally satisfactory.
d. <u>Persons 55 and over</u>	<ol style="list-style-type: none"> 1. Maintain dental service in Grenfell. 2. Liaise and consult with local doctors. 	<ol style="list-style-type: none"> 1. Dentist to be recruited. 2. Ongoing liaison with both local doctors.

PROGRAMME	PERFORMANCE TARGET	REMARKS
	3. Maintain taxi service in Grenfell. 4. Assist and promote the Mens Shed 5. Provide library services.	3. Taxi service operating 7 days per week. Excellent service provided. 4. Mens Shed assisted with grounds maintenance, representative included in Open Days promotion. 5. Seniors program conducted. Large print books purchased. House bound and hospital deliveries conducted.
e. <u>Socio-economic Disadvantaged</u>	1. Issue letter of welcome to all new landowners. 2. Request agents to distribute information packages to new residents. 3. Provide library services.	1. Letters issued to all new landowners on receipt of property transfer. 2. Request made to agents. 3. Deposit stations set up in villages as an Outreach Service.
f. <u>People with Disabilities</u>	1. Encourage owners to improve access to shops, offices. 2. Publicise disabled toilets in Main Street. 3. Provide library services. 4. Assist with mobility.	1. With alterations. 2. Signage erected. New toilet included in renovations for Community Hub. 3. House bound and hospital delivery services conducted. Large print books purchased. Talking books available. 4. Footpaths inspected and potential hazards progressively removed. Gutter crossings installed.
	5. Access Committee to be investigated.	5. Access Committee to be investigated 2008/09.

PROGRAMME	PERFORMANCE TARGET	REMARKS
g. <u>People from Culturally and Linguistically Diverse Backgrounds</u>	<ol style="list-style-type: none"> 1. Encourage TAFE to provide English courses for adults 2. Publicise 3. Provide library services. 	<ol style="list-style-type: none"> 1. Ongoing discussions with TAFE, however demand is very low. 2. Not publicized as not available at this time. 3. Access available to State Library collections in other languages.
h. <u>Police</u>	<ol style="list-style-type: none"> 1. Encourage citizens to report all problems. 2. Liaise with Police re problems 3. Provide suitable duties for Community Service Order Offenders. 	<ol style="list-style-type: none"> 1. Announcements made in weekly newspaper column. 2. Regular Liaison. Mayor attends PACT meetings with Local Area Commander on quarterly basis. 3. CSO offenders engaged when possible. To carry out effective works in the community.