

# WEDDIN SHIRE COUNCIL



Henry Lawson was born at  
Grenfell on June 17, 1867.

## ANNUAL REPORT 2006/2007

# "WEDDIN COUNCIL - WORKING FOR AND WITH THE COMMUNITY"

## COUNCIL'S MISSION STATEMENT

For the future as in the past Weddin Council and Staff will endeavour to achieve:-

- Proper maintenance and improvement of all services
- Assets and finances managed in a proper manner
- Improve communication with residents
- Promote tourism and development in a balanced manner
- Seek high productivity and morale with a well trained, motivated and safe workforce

<u>Contents</u>	<u>Page</u>
1. Council Offices and Facilities.....	1
2. Council and Committee Meetings .....	1
3. Message from the Mayor .....	3
4. Personnel and Professional Agents .....	4
5. Statutory Disclosures – Local Government Act.....	5
6. Statutory Disclosures - Freedom of Information Act.....	15
7. Statutory Disclosures – Privacy and Personal Information Protection Act .....	15
8. Statutory Disclosures – Environmental Planning and Assessment Act.....	15

### *Appendices:*

A - Financial Reports 2006/2007 (Introduction).....	16
(Copies of full Report are separately available from the Council Chambers)	
B - Performance of Principal Activities 2006/2007 .....	17
C - Completed Works of Note .....	29
D - State of Environment Report 2006/2007 (Introduction).....	31
(Copies of full Report are separately available from the Council Chambers)	
E - Condition of Public Works (30/6/07) .....	32
F - Access and Equity Activity Statement 2006/2007 .....	33

## **1. Council Offices & Facilities**

Council Chambers	Camp Street, Grenfell open 8.30am - 4.00pm Mon-Fri (Ph) 6343 1212 (Fax) 02 - 6343 1203 email: <a href="mailto:mail@weddin.nsw.gov.au">mail@weddin.nsw.gov.au</a> website: <a href="http://www.grenfell.org.au">www.grenfell.org.au</a>
Library	Main Street, Grenfell (Ph/Fax) 6343 1334
Technology Centre	Main Street, Grenfell (Ph/Fax) 6343 1720 email: <a href="mailto:grentech@grenfell.org.au">grentech@grenfell.org.au</a>
Economic Development/ Tourism Office	Main Street, Grenfell (Ph)6343 2855 (Fax) 6343 2546 email: <a href="mailto:edo@grenfell.org.au">edo@grenfell.org.au</a>
Caravan Park	Grafton Street, Grenfell (Ph) 6343 1194, email: <a href="mailto:caravanpark@grenfell.org.au">caravanpark@grenfell.org.au</a>
Swimming Pool	Forbes Street, Grenfell (Ph) 6343 1756
Swimming Pool	Second Street, Quandialla (Ph) 63471304
Works Depot	Dalton Street, Grenfell (Ph) 6343 1748 (Fax) 63431651
Noxious Weeds	Dalton Street, Grenfell (Ph) 6343 2999 (Fax) 6343 1203
Sewage Treatment Works	Memory Street, Grenfell (Ph) 6343 1578
Bushfire Headquarters	Melyra Street, Grenfell (Ph) 6343 1027
SES Headquarters	Melyra Street, Grenfell (Ph) 6343 1027

## **2. Council and Committee Meetings**

<u>Council:</u>	meets on the third Thursday of the month at 5.00pm.
<u>Correspondence for Meetings:</u>	Correspondence for consideration by Council must be received by the Wednesday in the week preceding the Meeting.
<u>Public Attendance:</u>	members of the public are welcome to attend Council and certain Committee meetings except when otherwise resolved by Council to permit discussion of confidential matters.

Noxious Plants Committee: meets at 3.30 pm on the Tuesday in the week preceding the Council Meeting. (not every month)

Not open to public.

Tourism Committee: meets at 4.00 pm on the Tuesday in the week preceding the Council Meeting.

Not open to the public.

Heritage Committee: meets at 5.00 pm on the Tuesday in the week preceding the Council Meeting.

Not open to the public.

Manex Committee: meets at 2.30 pm on the Monday immediately preceding the Council Meeting.

Not open to the public.

Town Works Committee: meets at 5.00 pm on the Monday immediately preceding the Council Meeting.

Open to public.

Lawson Festival Committee: meets at 7.30 pm EST (or 8.00 pm DST) on the third Tuesday of the month.

Open to the public.

Grenfell Business Development Committee: meets at 6.00 pm on the third Thursday of the month. (quarterly).

Open to the public.

Other Committees: meet as and when required. Meetings are advertised when members of the public are involved.

Note: Meeting times and days may vary on occasions. Some committees may not meet every month.

For confirmation please contact Council's office on 6343 1212.

### **3. MESSAGE FROM THE MAYOR**

The serious drought is impacting on the viability of many farmers and retail farm businesses. One could well say that every business in a small town such as Grenfell is farm related to some degree and all will suffer to some extent. The Mid Lachlan Drought Alliance is still working hard to alleviate the worst effect on our rural communities and regardless of the Federal Election results this work must continue.

The report by the Council Auditor was full of praise for the manner in which the accounts have been kept and the only future worry is the need to value every sewer pipe and fitting every twelve months and this is only the start of the valuation process. It may well mean that a consultant will need to be employed to do this work which will do nothing to advance anything in the Shire.

The Community Hub contracts have been signed and work on foundations is expected to start before Christmas 2007 and there is some hope that the work will be completed to allow use by the Festival in June. There will be emergency plans in place if an alternative site has to be used for the Art Show.

The Weddin Shire Works Depot is nearing completion and following up on a suggestion by Wendy Johnson, there is going to be an Open Day for the general public to take a walk through the buildings before the plant and machinery is installed.

The Grenfell Tip. Surely it is time to be re-named the Grenfell Waste Facility and plans are being made to greatly improve the area to comply with ever tightening regulations. The village operations are under serious consideration and there is one suggestion that mobile skip bins could be used to take the waste into a handling area and this would leave the village tips in pristine condition. There will be much work done in improving the collection process of used chemical containers.

The O'Brien's Hill project has suffered another knock back in a grant application and it is probably time to alter the thrust into a water recovery project, to recover and treat and use on site the massive pool of underground water which has not ever been pumped dry in two attempts to dry out the works for a new mining venture, once in the 1930's and again in the 1970/1980's. I suppose some person will say it is an untried and untested stream but they would be very wrong indeed.

The installation of a new effluent pump at the treatment work has made possible the future installation of extra tanks around the town to hold more treated water for the Parks and Gardens and funding applications will be made in the new year for money to put in a large ground water storage pond at the treatment works to allow the storage of more water for use in the summer months.

Change is always with a Council and there will be challenges for the staff and every councillor in the coming twelve months, The General Manager will be searching out ways to make the council more efficient and effective in the future. Council does not stop and rest on its laurels and there is always a constant process of advancement to ensure that our little council can meet a challenge from any source if it comes.

CLR M A SIMPSON  
MAYOR

#### **4. Personnel and Professional Agents**

Mayor: Clr M A Simpson  
Deputy: Clr N Hughes

Councillors "A" Ward: D R Taylor  
G B Halls  
"B" Ward: N W Hughes (Deputy Mayor)  
D W Hughes  
"C" Ward: G A Grimm  
J C Niven  
"D" Ward: M A Simpson (Mayor)  
R W Atchison  
"E" Ward: G McClelland  
B R Hinde

#### **Executive Staff**

General Manager T V Lobb  
Director Engineering W Twohill  
Director Environmental Services C Earl (resigned 11/4/07)  
B Roach (acting from 16/4/07 – 25/05/07)  
C Slade (appointed from 28/5/07)  
Director Corporate Services G Carroll

#### **Professional Agents**

Auditors: Alan Morse & Co  
PO Box 885  
Orange NSW 2800  
Solicitors: Gordon Garling Moffitt  
129 Main Street  
Grenfell NSW 2810  
Banker: Westpac  
124 Main Street  
Grenfell NSW 2810

## 5. Statutory Disclosures – Local Government Act

The following matters are required to be reported by Council under Section 428(2) of the Local Government Act 1993, and are listed with the corresponding clause number. Figures given are for 2006/2007

(a) Expenses, Revenue & Assets:

See Appendix A.

(b) Performance of Principal Activities:

See Appendix B.

A summary of works completed is given in Appendix C.

(c) Report on the State of the Environment:

See Appendix D.

(d) Condition of Public Works:

See Appendix E.

(e) Summary of Legal Proceedings:

Council costs in regard to legal proceedings for 2006/2007 amounted to \$3,669.16

The majority of legal expenses were incurred in legal action taken for the recovery of outstanding rates. This legal action is still in progress.

(f) Payments to Councillors:

Fees: Fees for Councillors of the Weddin Shire have been determined by Council within the limits approved by the Local Government Remuneration Tribunal as:-

Councillor	\$8,380 pa
Mayor	\$18,300 pa extra

The total expenditure during the year was:-

Councillors fees	\$83,760
Mayoral fees	\$18,300

Expenses: Under its policy for payment of expenses as adopted on 14 February 2007, Council paid the cost of accommodation, meals, conference fees and travel expenses. Travel expenses by car were calculated at 54c/km under 2.5 litres and 62c/km 2.5 litres and over.

Amounts paid during the year were:-

Delegates expenses	\$11,596
Travel, subsidence	\$5,539
Insurance	\$1,700

Council made available an office with telephone for official use by the Mayor and Councillors as and when required.

(g) Senior Staff:

Council's only designated "Senior Staff" position is that of the General Manager.

Payments for the year totalled \$115,000 including fringe benefits. Payments for superannuation, fringe benefits tax and running costs for private vehicle use were made from the total package.

(h) Contracts:

Council awarded the following contracts over \$150,000 during 2006/2007:

Southern Asphalters	- supply and placing of bitumen - surfacing in the shire (3 year contract)	\$310,825 (Excl GST)
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(i) Bush Fire Hazard Reduction Activities: There are 13 Rural Fire brigades in the shire under the control of the Rural Fire Service.

The township of Grenfell is covered by the NSW Fire Brigade. Vacant allotments were inspected for excessive growth and owners encouraged to slash, mow or graze to reduce vegetation.

Rural property owners are required by public notice to establish and maintain 3 metre wide fire breaks appropriate to the Rural Fires Act. Residential properties in villages are required to keep grass and weed growth below 150 mm.

No Section 66 Notices were issued to those not complying with the public notice. However, 43 letters were sent to owners of blocks requiring treatment.

Council carried out its annual hazard reduction programme on firebreaks around the villages of Bimbi and Caragabal as well as burning off in conjunction with Rural Fire Brigades around the rubbish tips at Grenfell, Quandialla and Caragabal, including spraying and clearing with heavy machinery. Firebreaks were upgraded to improve firefighter safety around the Company Dam Reserve north of Grenfell. The Yambira and Keewong fire trails are being improved through a faint exercise with National Parks and Wildlife Service to improve access for tankers. Fire trails north east of Grenfell have been inspected and sprayed as a strategic fire advantage.



Two second hand Cat 2 tankers to be converted to grassland fire tankers funded from the previous years allocation and one new Cat 7 tankers and a second hand Cat 1 tanker were purchased. The two second hand Cat 2 tankers are the replacements for the last of the petrol tankers in the Shire.

On going maintenance was carried out on all tankers and equipment during the year. The Horror Stretch has also been graded for fire purposes.

(j) Multicultural Services: Weddin Shire has a relatively low population of indigenous and ethnic residents, and there is no known population which does not speak English. Consequently, there was no demand throughout the year for additional services from people with diverse cultural and linguistic backgrounds. Brochures in various languages containing information on such matters as social security, immunisation and building services, are available for members of the public but are rarely if ever used.

(k) Subsidised Works on Private Land:

Council has a policy of hiring plant to approved local community organisations for fuel costs only, and work was carried out under this policy for the following:-

- Grenfell Showground Trust - hire of a rubber tyred roller Res. 777 June 2006 Council meeting.  
(Hire to approved sporting community groups – fuel only with approved operator. Note: trust refuelled item of plant and arranged payment with operator) Cost to Council - Nil
- Caragabal Country Golf Club – hire of a grader, roller, water cart to spread, crush and compact gravel in new carpark. Council subsequently resolved not to charge the Caragabal Country Golf Club following a written request from the committee. Res. 54 August 2007 Council meeting. Cost to Council - \$4,872.10
- Greenethorpe Soldiers Memorial Hall hire of grader, roller water truck, gravel, patching truck to spread, roll and compact gravel and seal new carpark. Res. 25 November 2006 Council meeting. Cost to Council - \$3,600.00

(l) Donations and Contributions under Section 356:

A total of \$6,561.99 was donated or contributed by Council during the year, as follows:

<b>Organisation</b>	<b>Description</b>	<b>Amount</b>
Grenfell Henry Lawson Fest of Arts	Donation - Art	\$1,000.00
Grenfell PAH & I Assoc	Donation - Grenfell Show	\$250.00
The Grenfell Gunyah Craft Shop	Donation - Rates	\$166.17
Grenfell Public School	Donation - Presentation Day	\$100.00
Quandialla Central School	Donation - Presentation Day	\$100.00
Greenethorpe Public School	Donation - Presentation Day	\$100.00
Caragabal Public School	Donation - Presentation Day	\$100.00
St Josephs Catholic School	Donation - Presentation Day	\$100.00
The Henry Lawson High School	Donation - Presentation Day	\$100.00
Grenfell Country Womens Assn	Donation - Rates	\$253.00
Grenfell Rifle Club	Donation - Rates	\$180.80
Grenfell Jockey Club	Donation - The Grenfell Guineas	\$200.00
Cowra Regional Advisory Ctee	Donation - Advisory Service	\$800.00
Grenfell Christian Bookshop	Donation – Rates	\$95.17
Gulgong Heritage harness Assoc.	Donation – Federation Drive	\$1000.00
Southern Sports Academy	Donation	\$150.00
Western Regional Academy Sports	Donation	190.00
Grenfell Rugby Union Club	Donation – Rates	\$311.15
Grenfell Boy Scouts	Donation – Rates	50.00
CENTROC	Contribution – Cancer Council Unit	\$865.70
Grenfell Tennis Club	Donation – Tennis Tournament	\$200.00
Caragabal Water Progress	Donation – Supply of Water	\$250.00
		\$6,561.99

(m) Human Resource Activities:

The **industrial relations** climate has steadily improved within recent years and there is now close and constant liaison between management and union representatives. The General Manager also met with staff during the year to discuss the WorkChoices issue which still has a degree of uncertainty about it.

Following advice from the LGSA that Weddin Council is probably a constitutional corporation, Council's **Salary System** has been amended where appropriate to reflect the increases approved by the Australian Fair Pay Commission. However these increases were absorbed in other increases applicable under the State Award or NAPSA.

The **Award Consultative Committee** met on only one occasion during the year, with other meetings being called off by the chair, an employee representative, on the grounds that there were no agenda items. Whilst these meetings should be held quarterly, their abandonment was a reflection of the constant communications and good relationship between management and staff. The previous councillor member was deleted from the structure of the committee and replaced by a staff member, to comply with advice from the Department of Local Government.

The annual **staff assessments** for the majority of the staff were completed by the end of December 2006, with the remaining assessments being completed promptly after the employees' return from leave.

Council adopted a new **Organisation Structure** in May 2007 (see following page) which consolidated previous structures whilst replacing unnecessary detail from below Director level with the functional roles relating to each department.

Organisational changes during the year included-

- appointment of a part-time Environmental Services Assistant to replace the second trainee to resign.
- consolidation of the Tourism, Economic Development and CTC Officers jobs into one position, with appointment of a full-time staff member.

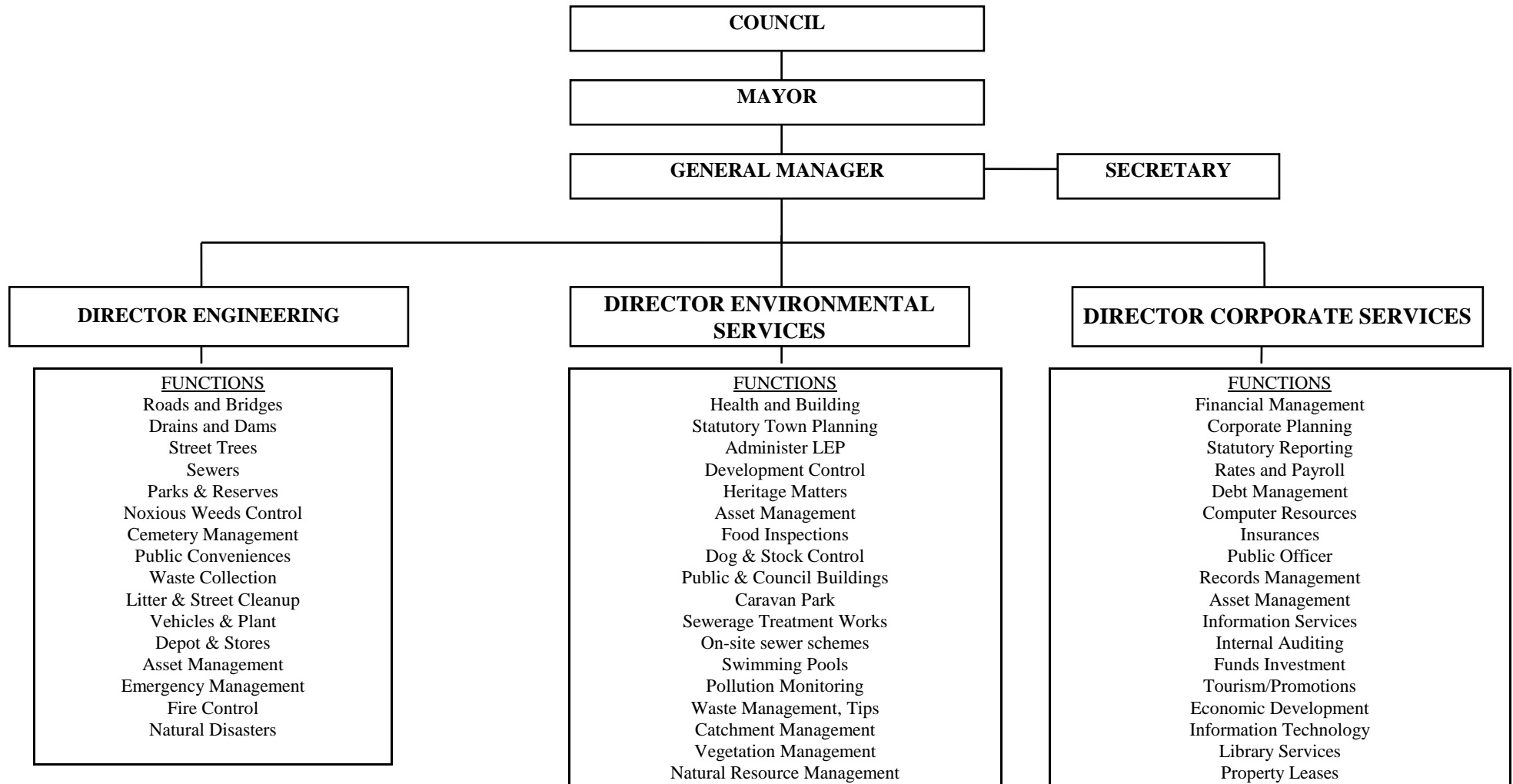
The **workforce** at Weddin Shire is traditionally very stable and turnover is usually minimal. Changes to indoor staff include:-

- staff rotation in the Administration Department to prepare for possible retirement,
- resignation of the newly appointed Director Environmental Services after only one year: a replacement has been appointed,
- appointment of a part-time Environmental Services Assistant to replace the previous trainee,
- ongoing staff shortfall in the Engineering Department which is proving difficult to fill.

Changes to the outdoor staff include:-

- retirement and replacement of Caravan Park Managers,
- resignation of Impounding Officer,
- retirement and replacement of Cleaner,
- resignation and retirement of four Labourers/Plant Operators.

**WEDDIN SHIRE COUNCIL - ORGANISATION STRUCTURE**



Adopted: 17 May 2007

Staff **training** is a major investment for Council. Council also employs trainees and apprentices to offer local youths an opportunity to gain experience or a trade. At the end of 2006/2007 there were:-

- a trainee Administration Clerk (second year),
- an apprentice Gardener (fourth year),
- a trainee Environmental Services Officer resigned in November 2006.

Training courses attended by Council staff are listed below.

#### 2006/2007

Name of Training Course	Days	No. Attending	Cost of Training	Knowledge/skills Acquired.
Cowra Shire Council	1	2	247.38	Planning Training
Dungog Shire Council	3	1	770.00	Civica Conference
Royal Life Saving	1	1	100.00	Lifeguard Training
EDAP	1	1	120.00	Fire Safety Upgrade
Charles Sturt University	1 yr	1	320.00	Batchelor Information Technology
CENTROC	1	2	660.00	Canine Behavior
LGMA	1	1	135.00	General Manager's Forum
LGMA	1	1	95.00	Mitchell Molong Conference
NSW Rating Professionals	3	2	655.00	Rates Conference
LGMA	1	1	550.00	Fair Value Workshop
LGSA	2	1	544.50	Tourism Conference
University Southern Queensland	1 yr	1	709.20	Bachelor Engineering
Charles Sturt University	1 yr	1	250.00	Bachelor Accounting
University NSW	4	1	1600.00	Development Control Course.
CENTROC	1	6	858.00	Construction Induction
St John Ambulance	2	7	700.00	First Aid
CENTROC	1	3	561.00	Asbestos Awareness
CENTROC	1	3	1171.50	Telstra Cable Locator
CENTROC	1	3	643.50	Traffic Control Course
CENTROC	1	1	-	Overhead Power Lines
CENTROC	1	3	594.00	Traffic Control Course
CENTROC	2	11	3025.00	Chainsaw Course
Noren Consulting	1	1	143.00	Construction Induction
CENTROC	1	6	1623.00	Construction Induction
CENTROC	1	8	1947.00	Traffic Control Course
Department Energy Utilities and Sustainability	5	1	2950.00	Waste Water Operator
OTEN	1 yr	1	325.00	Certificate in Business Administration
University of Technology	4	1	1390.00	Building Regulations Short Course
Coalface	2	1	600.00	Annual Statements Training
<b>Total of Training Fees</b>			<b>23,287.08</b>	

The total cost of training including wages was \$31,617.53

Council's **OH & S Committee** met three times during the year, pursuant to its role of identifying risks and improving employee safety. The previous councillor members were deleted from the structure of the committee and two new staff appointments made, to comply with advice from the Department of Local Government.

(n) Equal Employment Opportunity:

An Equal Employment Opportunity Management Plan was adopted by Council in May 1994 to guide the consideration of Equal Employment Opportunity matters.

Council observes the guidelines of this Plan in conjunction with recruitment, promotion and training activities. Vacancies are advertised internally and externally, and interview panels include an independent community member as well as gender balance where appropriate.

Council has adopted a Policy for Resolution of Grievances which is applied to any complaints by staff to ensure a speedy and fair resolution.

Oversight of the implementation of the Equal Employment Opportunity Plan is the responsibility of the Award Consultative Committee, which comprises representatives of management and staff.

(o) Delegations to External Bodies:

External bodies which exercised functions delegated by the Council were:

- Central Tablelands Water - water supply to Grenfell, Quandialla and some rural areas;
- Cowra Council - water supply to Greenethorpe and nearby rural areas;
- Grenfell Historical Society - operation of the Grenfell Museum;
- Quandialla Pool Committee - operation and maintenance of the Quandialla Swimming Pool.
- Caragabal Recreation Ground Committee - operation and maintenance of the Caragabal Recreation Ground;
- Grenfell Rotary Club - approved maintenance and upgrading of Rotary Park.
- Grenfell Business and Development Committee - to promote and encourage development within the shire.
- Caragabal Water Supply Committee - to provide raw water supply for garden use to residents of Caragabal.
- New Motel Committee- to investigate and identify possible sites and layouts for a motel in Grenfell, to liaise with potential developers, and identify possible funding sources.
- Grenfell Open Days/Trade Expo Committee - to assist in organising, publicising and promoting the Grenfell Open Days/Trade Expo.

(p) Controlling Interests:

There was one organisation in which Council (in conjunction with other Councils) held a controlling interest during the year which was NetWaste. NetWaste is a collaborative waste management project originally sponsored by the Central West (CENTROC) and Orana (OROC) regional organizations of councils. It emerged as a response to the challenges to change solid waste planning and service delivery amongst local councils.

NetWaste covers over 30 members. It has a view to improve the planning and delivery of waste management services across the region. To this end, a Subregional Strategic Plan has been compiled and an Action Plan formulated.

(q) Partnerships, Co-operatives and Joint Ventures:

Council was a member of two local government strategic alliances during the year, as follows:-

- Mid Lachlan Alliance – with the councils of Forbes, Lachlan and Parkes.
- South West Alliance – with the councils of Boorowa, Cowra, Cootamundra, Harden, Temora and Young. However this alliance has since disbanded.

Council is also a member of the Central West Regional Organisation for Councils (CENTROC), together with thirteen other councils. This organisation has developed a strong training arm and offered a number of joint tenders such as signage and linemarking. Council's representatives regularly attend meetings of the board of management and other sub-groups, to demonstrate support for the arrangement.

Council was not involved in any other partnership, co-operatives and joint ventures during the year.

(r) Additional Information

a) Overseas Visits Funded by Council:

There were no overseas visits undertaken by councillors this year.

The total cost of expenses and the provision of facilities to councillors for 2006/2007 was \$13,379. Details of this cost are given below:-

(i)	equipment and telecommunications	Nil
(ii)	telephone calls	Nil
(iii)	conference and seminars	\$5,892
(iv)	training	\$2,271
(v)	interstate visits	Nil
(vi)	overseas visits	Nil
(vii)	expenses for spouses	\$165
(viii)	child care	Nil
(ix)	travelling expenses	\$3,036
(x)	council meeting sustenance	\$2,015

b) Total Remuneration for Senior Staff:

The only member of council staff designated as "senior staff" is the General Manager, with details of this position being given in item (g) above.

c) Activities for Children:

Local activities for children provided or supported by council include:

- Assistance with the Youth Week project at The Henry Lawson High School
- Donations to school presentation days,
- The financing and operation of public swimming pools at Grenfell and Quandialla,
- Provision and maintenance on playground equipment in the parks at Grenfell, Caragabal, Greenethorpe and Quandialla,
- Maintenance of a number of playing fields and ovals for general sporting use,
- Provision of two free computers at the CTC in conjunction with Inspire Foundation,

- Story telling, craft activities and playgroups at Library,
- Provision of a Skatepark in Vaughn Park,
- Financial assistance to Grenfell Pre-school by way of an interest free loan.

d) General:

- i) The statement of Access and Equity Activity for 2006/2007 is included in Appendix F.
- ii) Council does not have any Category 1 business activities.
- iii) Council has one Category 2 business activity - Grenfell Sewerage.
- iv) Council does not have any Category 1 business activities.
- v) Council has only one Category 2 business activity - Grenfell Sewerage and as such the principles of Competitive Neutrality do not apply.
- vi) Council does not have any Category 1 business activities.
- vii) Council has only one Category 2 business activity - Grenfell Sewerage and a competitive neutrality complaints mechanism has not been required.
- viii) Council does not have any Category 1 business activities.
- ix) There were no competitive neutrality complaints received during the year.

e) Stormwater Management:

Council has not levied an annual charge for stormwater management services.

f) Companion Animals Act

Activities under the Companion Animals Act and Regulation were as follows:

- Pound data collection returns were submitted to the Department on 9 November 2007.
- Data relating to one dog attack was lodged with the Department on 15 January 2007. This was the only attack for the period.
- Expenditure relating to companion animals management and activities totalled \$25,641.04.
- There were no education programs carried out in 2006/2007.
- If animals are impounded or surrendered, the animals must be microchipped and registered prior to their release. Council encourages the desexing of animals with reduced fees and education of potential pet owners.
- Animals surrendered to Council are advertised in the local newspaper for sale and broadcast on a local radio station. A list of people wanting particular breeds of dogs is kept by the Animal Control Officer. If these dogs come into Council's possession these people are contacted by telephone.
- Council provides two off leash areas. One at Lawson Oval and the other at Grenfell Arboretum (Gooloogong Road).



- Details on the use of the Companion Animals Fund are as follows:-

	<b>Income (\$)</b>	<b>Expenses (\$)</b>
Dog Registration	2,088.00	
Companion Animals Registration	874.00	
Staff		23,843.45
Sustenance		101.29
Vet Fees		375.00
Rabbit Traps		321.95
Legal		37.40
Phone		961.90
<b>Total</b>	<b>2,962.00</b>	<b>25,641.04</b>

## **6. Statutory Disclosures - Freedom of Information Act**

Council received no applications under the Freedom of Information Act during 2006/2007.

## **7. Statutory Disclosures - Privacy and Personal Information Protection Act**

Council adopted its Privacy Management Plan on 30 June 2000. This plan was based on the Local Government Model Plan prepared by the Department of Local Government.

Council staff continue to observe the twelve (12) Information Protection Principles in their daily routine.

There were no reviews conducted under Part 5.

## **8. Statutory Disclosures - Environmental Planning and Assessment Act**

Council had no planning agreements in force during 2006/2007.

## **Appendix A: Financial Reports 2006/2007**

### **INTRODUCTION**

Council is required under the Local Government Act to prepare financial reports for each year which must comply with the prescribed standards which include the “Local Government Code of Accounting Practice and Financial Reporting” and the “Local Government Asset Accounting Manual”, both published by the Department of Local Government.

Council must also refer the annual financial reports for audit.

Council’s financial reports for 2006/2007 have been audited by Alan Morse & Co and an unqualified certificate of compliance has been issued.

A full copy of the Financial Reports 2006/2007 may be obtained from the Council Chambers.

## **Appendix B: Performance of Principal Activities 2006/2007**

<b>PRINCIPAL ACTIVITY AND PERFORMANCE TARGET</b>	<b>STRATEGY AND ACTIONS</b>	<b>OUTCOME AND REMARKS</b>
<p><b>1 Administration</b></p> <p>a. <u>Administration and General Management</u> To provide and maintain effective administrative support and co-ordinate strategic/long term planning</p>	<ol style="list-style-type: none"> <li>1. Provide information and advice to Council to enable sound decisions to be made</li> <li>2. Preparation of annual and 3 yearly programmes and priorities for subsequent years.</li> <li>3. Upgrade office equipment.</li> <li>4. Arrange for repairs and various works to Council Chambers building.</li> <li>5. Replace air conditioner</li> </ol>	<p>Completed to Council's satisfaction.</p> <p>Completed by 31 May 2007.</p> <p>Equipment operates reliably and efficiently. Partly completed by 30 June 2007.</p> <p>Deferred.</p>
<p>b. <u>Financial Services</u> To provide sound financial planning and reporting.</p>	<ol style="list-style-type: none"> <li>1. Preparation of a three year programme budget.</li> <li>2. Accounting work to be kept current</li> </ol>	<p>Completed for 2007/2008 Management Plan</p> <p>All statements completed by due date.</p>
<p>c. <u>Human Resources</u> To develop a highly motivated and skilled workforce capable of delivering quality service to all residents.</p>	<ol style="list-style-type: none"> <li>1. Complete annual job competency assessment, refine as appropriate.</li> <li>2. Develop staff training plans.</li> <li>3. Conduct Award Restructuring Consultative Committee Meetings.</li> </ol>	<p>Completed by February 2007.</p> <p>Programmed throughout year.</p> <p>Only one meeting held this year.</p>
<p>d. <u>Plant and Vehicles</u> To maintain an efficient public works and vehicle fleet.</p>	<ol style="list-style-type: none"> <li>1. The submission of the annual plant replacement programme.</li> </ol>	<p>Completed by May 2007.</p>

<b>PRINCIPAL ACTIVITY AND PERFORMANCE TARGET</b>	<b>STRATEGY AND ACTIONS</b>	<b>OUTCOME AND REMARKS</b>
	<ol style="list-style-type: none"> <li>2. Review long term replacement programme.</li> <li>3. Repair and maintain fleet in good condition.</li> </ol>	<p>Completed by May 2007.</p> <p>Maintenance and repairs carried out in timely manner.</p>
<p>e. <u>Engineering Advice and Design</u> To maintain efficient and effective Engineering Services.</p>	<ol style="list-style-type: none"> <li>1. The forward preparation of engineering plans.</li> <li>2. To hold regular engineering staff planning meetings.</li> <li>3. Update and replace computer and survey equipment</li> </ol>	<p>Completed to schedule.</p> <p>Weekly meetings held.</p> <p>Equipment operating well.</p>
<p>f. <u>Works Management</u> To provide satisfactory facilities for depot and store.</p>	<ol style="list-style-type: none"> <li>1. Commence construction of new depot in South Street (Stage 1)</li> </ol>	<p>Contracts signed in February 2007.</p>
<p><b>2. <u>Public Order and Safety</u></b> a. <u>Fire Protection</u> To control and manage the activities of this Council's Bushfire Brigades.</p>	<ol style="list-style-type: none"> <li>1. Conduct meetings with FCO</li> <li>2. Provide brigade equipment through Bushfire fund.</li> <li>3. Review Service Level Agreement, in liaison with Department Rural Fire Service.</li> </ol>	<p>Regular meetings held.</p> <p>Annual program adopted.</p> <p>Review completed by 30 June 2007.</p>
<p>b. <u>Animal Control</u> To suppress any nuisance within the community caused by noisy or straying animals.</p>	<ol style="list-style-type: none"> <li>1. Inspect for and impound straying animals.</li> <li>2. Respond to complaints of noisy or straying animals.</li> <li>3. Implement requirements for Companion Animals Act.</li> </ol>	<p>Complaints of straying dogs decreasing.</p> <p>Problems investigated and remedial action taken.</p> <p>Micro-chip registration system continued.</p>

<b>PRINCIPAL ACTIVITY AND PERFORMANCE TARGET</b>	<b>STRATEGY AND ACTIONS</b>	<b>OUTCOME AND REMARKS</b>
<p>c. <u>Emergency Services</u> To ensure local emergency units are coordinated and operationally efficient.</p>	<ol style="list-style-type: none"> <li>1. Assist local units including SES as funds permit.</li> <li>2. Conduct Local Emergency Management Meetings as required by legislation.</li> </ol>	<p>Assistance given as requested.</p> <p>Four meetings held, all planning carried out to schedule.</p>
<p><b>3. <u>Health</u></b> a. <u>Public Health Nuisances</u> To control and eliminate public health nuisances.</p>	<ol style="list-style-type: none"> <li>1. Carry out regular inspections of locations involving potential public health nuisances.</li> <li>2. Respond to complaints from the public.</li> </ol>	<p>Annual inspections completed.</p> <p>All complaints investigated.</p>
<p>b. <u>Surveillance of food Premises</u> To ensure all places of residential and public accommodation and food premises are properly equipped and maintained.</p>	<ol style="list-style-type: none"> <li>1. Carry out regular inspections of food premises.</li> <li>2. Respond to complaints from the public.</li> </ol>	<p>Occasional inspections carried out.</p> <p>All complaints investigated.</p>
<p>c. <u>Swimming Pool Safety</u> To promote home swimming pool safety.</p>	<ol style="list-style-type: none"> <li>1. Publicise swimming pools regulations.</li> </ol>	<p>Posters displayed, press releases issued.</p>
<p>d. <u>Control of Noxious Plants</u> To ensure the control of noxious plants on both public and private land</p>	<ol style="list-style-type: none"> <li>1. Publicise noxious weeds.</li> <li>2. Inspect for noxious weeds on private property.</li> <li>3. Enforce action to control noxious weeds.</li> <li>4. Inspect and spray noxious weeds on public land</li> </ol>	<p>Information distributed to landowners.</p> <p>212 property inspections carried out.</p> <p>No legal action required.</p> <p>Roadside spraying attended to.</p>

<b>PRINCIPAL ACTIVITY AND PERFORMANCE TARGET</b>	<b>STRATEGY AND ACTIONS</b>	<b>OUTCOME AND REMARKS</b>
e. <u>Dental Surgery</u> To facilitate dental services to residents.	1. The provision of suitable premises for a dental surgery as negotiated with interested dentists.	Dentist resigned in January 2007. No interest from replacements to date.
f. <u>Doctors Surgery</u> To facilitate medical services to residents	1. Provide suitable premises for medical services. 2. Construct extensions to Weddin Street medical centre	Doctors practicing in Weddin Street and Burrangong Street surgeries. Deferred pending decisions on Medical Centre.
<b>4 <u>Community Services and Education</u></b>		
a. To improve facilities for housing the aged.	1. Investigate further funding for additional units.	No suitable funding identified.
b. To provide opportunities and improve facilities for local youths.	1. Support Youth Week Activities. 2. Maintain Weddin Youth on Line facilities.	Youth Week supported through the Henry Lawson High School. Maintained within CTC.
c. To review and monitor community profile and needs.	1. Progressively implement recommendations of Social/Community Plan.	Partly completed. (see also Appendix F)
<b>5 <u>Housing And Community Amenities</u></b>		
a. <u>Town Planning</u> To plan and regulate the orderly arrangement and use of land.	1. Ensure compliance with current planning instruments and standards. 2. Provide advice and financial assistance on heritage to property owners and developers. 3. Preserve heritage through Local Building Funds for Main/George Street. 4. Prepare DCP's	71 DAs processed at an average 21 days.  Ongoing.  Main Street and local Heritage Funds completed by May 2007.  Deferred.

<b>PRINCIPAL ACTIVITY AND PERFORMANCE TARGET</b>	<b>STRATEGY AND ACTIONS</b>	<b>OUTCOME AND REMARKS</b>
<p>b. <u>Environmental Management</u> To manage and minimise damage to the environment</p>	<ol style="list-style-type: none"> <li>1. Ensure local developments and businesses comply with environmental regulations.</li> <li>2. Encourage local businesses to adopt “best practice” operations.</li> <li>3. Monitor environmental features and any degradation.</li> <li>4. Prepare appropriate State of Environment Report</li> </ol>	<p>Compliance monitored satisfactorily.</p> <p>Operations publicized.</p> <p>Ongoing.</p> <p>Supplementary Report submitted by 30 November 2006</p>
<p>c. <u>Waste Management</u> To efficiently collect and landfill dispose of domestic, commercial and industrial waste.</p>	<ol style="list-style-type: none"> <li>1. Provide efficient collection services for domestic and trade waste, at Grenfell and Greenethorpe and well-maintained garbage depots at Grenfell, Quandialla and Caragabal.</li> <li>2. Continue with a recycling Scheme for Grenfell.</li> <li>3. Progressively implement Management Plans for Grenfell and village tips.</li> </ol>	<p>Weekly (Grenfell) and fortnightly (Greenethorpe) collections provided. Bi-weekly trade waste collection in Grenfell. Tip management gradually improving.</p> <p>Increasing quantity of materials recycled in Grenfell and Greenethorpe. Activities deferred pending purchase of land for Grenfell Tip, now completed.</p>
<p>d. <u>Cemeteries</u> To manage all cemeteries within the Council area.</p>	<ol style="list-style-type: none"> <li>1. Maintain and enhance the Council cemeteries.</li> <li>2. Maintain accurate and up to date cemetery records.</li> </ol>	<p>All interments satisfactorily conducted, grounds regularly maintained.</p> <p>All recent information accurately recorded, earlier information to be confirmed.</p>
<p>e. <u>Public Conveniences</u>  To provide clean and well maintained public conveniences.</p>	<ol style="list-style-type: none"> <li>1. Implement programmes of regular cleaning, maintenance and inspection.</li> </ol>	<p>Toilets cleaned at least twice per week.</p>

<b>PRINCIPAL ACTIVITY AND PERFORMANCE TARGET</b>	<b>STRATEGY AND ACTIONS</b>	<b>OUTCOME AND REMARKS</b>
<p>f. <u>Pollution Monitoring</u></p> <p>To identify and minimise sources of pollution in order to preserve and improve the natural environment.</p>	<ol style="list-style-type: none"> <li>1. Carry out regular inspections of potential and reported sources of pollution.</li> </ol>	<p>All complaints or concerns investigated but relatively uncommon.</p> <p>Continued monitoring of application of biosolids from Sydney Water onto a number of agricultural properties.</p>
<p>g. <u>Housing</u></p> <p>To provide and maintain staff housing.</p>	<ol style="list-style-type: none"> <li>1. Maintain and repair cottages.</li> </ol>	<p>Repairs and minor improvements carried out by 30 June 2007.</p>
<p><b>6. <u>Sewerage</u></b></p> <p>a. <u>Operations</u></p> <p>To manage the Sewerage Scheme to meet or exceed minimum levels of service</p>	<ol style="list-style-type: none"> <li>1. Implement best practice procedures</li> <li>2. Ensure staff are adequately trained.</li> <li>3. Repair broken or leaking mains</li> <li>4. Implement improvements as per Strategic Business Plan.</li> </ol>	<p>All DEC (PWD) testing satisfactory.</p> <p>All staff fully trained.</p> <p>All operations faults identified and corrected, within one day of detection.</p> <p>Progressive implementation commenced.</p>
<p>b. <u>Environmental Impact</u></p> <p>To provide an ecologically sustainable scheme with minimal adverse environmental impacts</p>	<ol style="list-style-type: none"> <li>1. Review of and response to testing results and relevant reports.</li> </ol>	<p>Although constructed over 60 years ago, the scheme operates in a satisfactory manner with minimal defects or breakdowns.</p> <p>Treated effluent is recycled to parks and playing fields in Grenfell. Effluent reuse flow is now recorded as part of the licensing requirements.</p>
<p>c. <u>Health and Safety</u></p> <p>To attain a high level of occupational health and safety, particularly in the area of entry into confined spaces.</p>	<ol style="list-style-type: none"> <li>1. By provision of the necessary confined spaces training and adequate equipment.</li> <li>2. Upgrade works to progressively eliminate OHS problem areas.</li> </ol>	<p>All necessary training carried out and Certificates held.</p> <p>Programmed works completed by 30 June 2007.</p>



PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p><b>7. <u>Recreation and Culture</u></b></p> <p>a. <u>Library Service</u> To provide a facility which largely satisfies the needs of the Community.</p>	<ol style="list-style-type: none"> <li>1. Provide good stock, trained staff and an adequate building.</li> <li>2. Purchase new books and equipment to budget.</li> <li>3. Refurbishment and upgrade Library &amp; Technology Centre</li> </ol>	<p>Continued regular use by public, nil complaints.</p> <p>Completed by 30 June 2007.</p> <p>Design nearing completion, tenders to be invited shortly.</p>
<p>b. <u>Culture</u> To provide for and support local cultural organisations.</p>	<ol style="list-style-type: none"> <li>1. Contribute to approved organisations.</li> </ol>	<p>Donations provided to approved organisations.</p>
<p>c. <u>Swimming Pools</u> To ensure that the Council swimming pools are managed and maintained in a manner which enables and encourages frequent use.</p>	<ol style="list-style-type: none"> <li>1. Provide for regular maintenance, testing and promotion of facilities. (Grenfell)</li> <li>2. Upgrade to eliminate OHS problem areas and improve fencing.</li> <li>3. Install water recycling tanks at Grenfell and Quandialla.</li> </ol>	<p>Superintendents continued for the 2006/2007 swimming season in Grenfell. Attendance figures were significantly lower than for the previous season. Significant water loss was detected in the Grenfell Pool, resulting in a delay opening to the swimming season. New disinfection system installed at Grenfell.</p> <p>Projects cancelled.</p>

<b>PRINCIPAL ACTIVITY AND PERFORMANCE TARGET</b>	<b>STRATEGY AND ACTIONS</b>	<b>OUTCOME AND REMARKS</b>
<p>d. <u>Parks, Reserves and Sporting facilities</u> To manage and maintain Parks, Reserves and Sporting facilities in a safe and attractive condition which encourages frequent use by residents and visitors.</p>	<ol style="list-style-type: none"> <li>1. Implement regular maintenance programmes.</li> <li>2. Set high standards of maintenance and continue upgrading as funds permit</li> <li>3. Company Dam Safety improvements.</li> <li>4. Taylor Park improvements.</li> </ol>	<p>Grounds maintained under a regular program to suit both summer and winter seasons in passive and active areas. All parks maintained to a high degree. Lawson Oval continues to be used for many sports. The drought concert was conducted at top Lawson Oval with approximately 18,000 people attending. There was minor damage to the surface due to the wet conditions which were repaired. Skatepark continues to be used extensively. Usage for some sports diminishing.</p> <p>Completed by 31 December 2006 Deferred.</p>
<p><b>9. <u>Mining, Manufacture and Construction</u></b> a. <u>Building Control</u> To ensure all building work meets relevant codes and standards with regard to aesthetics and the areas heritage.</p>	<ol style="list-style-type: none"> <li>1. To assess development applications received to ensure that building codes and standards are being met.</li> <li>2. Provide advice to intending Builders</li> <li>3. Ensure by regular inspections that the required building standards are met.</li> </ol>	<p>Monitoring and assessment of building works continue within the development assessment process.</p> <p>Regular enquiries.</p> <p>Critical inspections carried out.</p>
<p><b>10. <u>Transport and Communication</u></b> a. <u>Planning</u> To provide a management system to determine standards and priorities for a safe and effective road network.</p>	<ol style="list-style-type: none"> <li>1. Develop long term priorities for the road system within the Council area.</li> </ol>	<p>Completed by 31 May 2007.</p>

<b>PRINCIPAL ACTIVITY AND PERFORMANCE TARGET</b>	<b>STRATEGY AND ACTIONS</b>	<b>OUTCOME AND REMARKS</b>
<p>b. <u>Classified Roads - Maintenance and Construction</u> To maintain and improve the classified road network in association with the Roads and Traffic Authority.</p>	<p>1. Seek all available funding, provide all necessary resources and implement programmed works.</p>	<p>Programmes completed by 30 June 2007 to RTA satisfaction. State Roads were maintained under July 2004 Single Invitation Maintenance Contract and Regional Roads such as MR236, MR239 and MR398 were maintained and improved under Block Grant Funding, RTA Repair Programme and ex 3X3 programme.</p>
<p>c. <u>Town/Village Streets - Maintenance and Construction</u> To maintain and improve Town/Village streets in accordance with Council's priorities.</p>	<p>1. Provide all necessary resources and implement programmed works.</p>	<p>Programmed maintenance and construction works for Grenfell and villages roads for 2006/2007 were carried out.</p>
<p>d. <u>Rural Roads - Maintenance and Construction</u> To maintain and improve roads in accordance with Council's priorities</p>	<p>1. Seek all available funding provide all necessary resources and implement programmed works</p> <p>2. Carry out gravel resheeting programme to limit of funds.</p>	<p>Major improvements were continued to sections of various roads, (See Appendix C) Maintenance and necessary resealing works were undertaken using financial assistance funding and Roads to Recovery funding. By 31 March 2007.</p>
<p>e. <u>Bridges and Culverts</u> To provide and maintain a network of safe and effective bridges, culverts and causeways in accordance with Council's adopted standards.</p>	<p>1. Seek all available funding, provide all necessary resources and implement programmed works.</p>	<p>Road widening on MR237 continued, routine maintenance was done elsewhere. Widening and replacement of various culverts on shire roads for safety.</p>

<b>PRINCIPAL ACTIVITY AND PERFORMANCE TARGET</b>	<b>STRATEGY AND ACTIONS</b>	<b>OUTCOME AND REMARKS</b>
<p>f. <u>Footpath Construction and Maintenance</u> To provide and maintain a network of safe and effective footpaths in accordance with Council's adopted standards.</p>	<p>1. Provide all necessary resources and implement programmed works.</p>	<p>Footpaving maintenance was carried out to eliminate slips and trips.</p>
<p>g. <u>Tree Planting and Maintenance</u> To carry out a programme of street tree planting and maintenance in order to preserve and enhance the natural environment.</p>	<p>1. Provide all necessary resources and implement programmed works.</p>	<p>Some tree replacement was carried out. Efforts were concentrated on removal of dead and dangerous trees. The continual drought is hampering the tree planting program.</p>
<p>h. <u>Town and Shire Works</u> To provide a programme of major improvements to town and shire areas.</p>	<p>1. Prepare and implement designs and/or programmes for major improvement projects to streets and roads.</p>	<p>Deferred.</p>
<p>i. <u>Street Lighting</u> To provide and maintain a safe and effective street lighting network to cater for the current and future development of Grenfell and the Villages.</p>	<p>1. Provide all necessary resources and implement programmed works.</p>	<p>Street lighting was operated and maintained as programmed. Safety lights were installed at the steps of Memorial Park</p>
<p><b>11. <u>Economic Affairs</u></b> a. <u>Grenfell Caravan Park</u> To provide a well maintained and efficiently managed facility to cater for the requirements of visitors to the area.</p>	<p>1. Promote, maintain and continuously improve the Caravan Park</p>	<p>New Caravan Park Manager appointed in February 2007. Continues to be operated in a satisfactory manner. Maintenance and improvements program ongoing.</p>

<b>PRINCIPAL ACTIVITY AND PERFORMANCE TARGET</b>	<b>STRATEGY AND ACTIONS</b>	<b>OUTCOME AND REMARKS</b>
<p>b. <u>Tourism and Industry Promotion</u> To actively promote Grenfell and the surrounding area as an attractive and interesting location for tourism, business and industry.</p>	<ol style="list-style-type: none"> <li>1. Promote attractions and activities of area.</li> <li>2. Encourage developers to take advantage of potential business opportunities.</li> <li>3. Co-operate and liaise with the Grenfell Business Development Committee.</li> <li>4. Conduct Open Day to promote Grenfell.</li> <li>5. Commence installation of Festival plaques.</li> </ol>	<p>Promotions continuing, brochure being reprinted. Business interest in the area currently affected by the drought.</p> <p>Satisfaction of Grenfell Business Development Committee and Council.</p> <p>Conducted in October 2006</p> <p>Completed by June Long Weekend.</p>
<p>c. <u>Bank Building</u> To maximise income from the Main Street premises.</p>	<ol style="list-style-type: none"> <li>1. Lease commercial premises to suitable business.</li> <li>2. Lease or rent residential flat.</li> </ol>	<p>Leased by dentist until December 2006.</p> <p>Rented to staff member for full year.</p>
<p>d. <u>Industrial Area</u> To provide a specific area for industrial development.</p>	<ol style="list-style-type: none"> <li>1. Sale of industrial lots to developers.</li> <li>2. Prepare ongoing development plan.</li> </ol>	<p>One lot sold, two lots under negotiations, four other sales fell through.</p> <p>Prepared in response to enquiries.</p>
<p>e. <u>Old Gasworks</u> To make safe for approved uses.</p>	<ol style="list-style-type: none"> <li>1. Monitor grant opportunities.</li> </ol>	<p>Environmental grants not available for low-risk site as this.</p>
<p>f. <u>Technology Centre/Library</u> To provide high standard IT facilities</p>	<ol style="list-style-type: none"> <li>1. Extend and refurbish Main Street Building</li> <li>2. Purchase new equipment.</li> </ol>	<p>Design nearing completion, tenders to be invited shortly. Completed by 30 June 2007.</p>
<p>g. <u>Taxi Service</u> To provide a taxi service for Grenfell and District.</p>	<ol style="list-style-type: none"> <li>1. Engage operator</li> <li>2. Replace taxi</li> </ol>	<p>Taxi operated for full year. Replaced in March 2007.</p>

<b>PRINCIPAL ACTIVITY AND PERFORMANCE TARGET</b>	<b>STRATEGY AND ACTIONS</b>	<b>OUTCOME AND REMARKS</b>
<p><b>12. <u>General Purpose Revenues</u></b></p> <p>a. <u>Rates</u> To manage an efficient rates system based on an up-to-date property information base.</p>	<ol style="list-style-type: none"> <li>1. Up-date property transfers and valuations.</li> <li>2. Determine annual rates subject to statutory limits.</li> <li>3. Issue rate notices to all property owners.</li> <li>4. Review rating classifications.</li> </ol>	<p>Actioned within 1 week of receipt.</p> <p>Completed by 31 May 2007</p> <p>Notices issued quarterly as required by Act.</p> <p>Rate classifications of small rural blocks reviewed by 30 June 2007</p>
<p>b. <u>Grants and Investments</u> To maximise untied income from government and investment sources.</p>	<ol style="list-style-type: none"> <li>1. Seek all available funding, lobby for increases.</li> <li>2. Invest available funds in secure optimum accounts.</li> </ol>	<p>All identified applications submitted.</p> <p>Funds invested with LGFS giving superior interest with minimal risk of loss.</p>

**Appendix C: Completed Works of Note 2006/2007:**

No	Road/Area	Description of Works
1.	<b>SH6</b>	<ul style="list-style-type: none"> <li>• A total length of 2.23 kms has been resealed between 46.882 - 49.112 kms west from Grenfell.</li> <li>• An entrance to Broula King Mine has been constructed, which included the construction of turning lanes, widening of a culvert and the installation of a new culvert at Bumbaldry.</li> </ul>
2.	<b>SH17</b>	<ul style="list-style-type: none"> <li>• A total length of 4.917 kms has been resealed. The resealed sections were located at 45.250 - 47.267 kms and 54.136 - 57.036 kms from West Wyalong.</li> </ul>
3.	<b>MR237</b>	<ul style="list-style-type: none"> <li>• Shoulder widening, strengthening with gravel and primer sealing has been carried out for a length of 5.33 kms from 122.10-127.43 kms from Orange</li> </ul>
4.	<b>MR398</b>	<ul style="list-style-type: none"> <li>• Shoulder widening, strengthening with gravel and primer sealing has been carried out for a length of 3.00 kms from 25.59-28.59 kms from Grenfell.</li> </ul>
5.	<b>Bewleys Road</b>	<ul style="list-style-type: none"> <li>• Two sections have been resealed for a total length of 2.517 kms from 3.103-4.59 kms and 5.55-6.578 kms from SH17.</li> </ul>
6.	<b>Bimbi-Quandialla Road</b>	<ul style="list-style-type: none"> <li>• Shoulder widening, strengthening and primer sealing has been completed for a length of 1.0 kms from 10.60-11.60 kms from Quandialla.</li> <li>• A length of 3.00 kms has been resealed from 7.60-10.60 kms from Quandialla.</li> </ul>
7.	<b>Nowlans Road</b>	<ul style="list-style-type: none"> <li>• Strengthening and widening with added gravel has been carried out for a length of 1.00 km between 0.198-1.198 kms south from Gannons Lane.</li> </ul>
8.	<b>Newtons Road</b>	<ul style="list-style-type: none"> <li>• A length of 850m has been strengthened with gravel and primer sealed from Bradley Street to Company's Dam.</li> </ul>
9.	<b>Sandy Creek Road</b>	<ul style="list-style-type: none"> <li>• Shoulder strengthening and widening has been carried for a length of 1.30 km between 5.285- 6.585 km from SH6.</li> <li>• Resealing has been carried out for 1.60 kms from 3.685-5.285 kms from SH6.</li> </ul>
10.	<b>Tyagong Creek Road</b>	<ul style="list-style-type: none"> <li>• Resealing has been carried out for 5.615 kms from 0.00-5.615 kms from MR 239.</li> </ul>
11.	<b>Gambarra Road</b>	<ul style="list-style-type: none"> <li>• Resealing has been carried out for 3.05 km from SH6.</li> </ul>
12.	<b>Bimbi Village</b>	<ul style="list-style-type: none"> <li>• A total area of 1512m<sup>2</sup> of street pavement has been reconstructed and primer sealed being parts of Young Street and Caldwell Street.</li> </ul>
13.	<b>Caragabal Village</b>	<ul style="list-style-type: none"> <li>• A total area of 3703m<sup>2</sup> of streets were resealed in the village area these streets were Gibson Street, Gibson Street Laneway and Railway Street.</li> </ul>
14.	<b>Greenethorpe Village</b>	<ul style="list-style-type: none"> <li>• A total area of 8082m<sup>2</sup> of streets were resealed in the village area these streets were Northcote Street, Rawson Street, Fitzroy Street, James Street, Louth Street, Yorke Street and Edward Square.</li> <li>• The parking area adjacent to the Memorial Hall and the parking around the post office and BP depot has been emulsion sealed.</li> </ul>

No	Road/Area	Description of Works
15.	<b>Quandialla Village</b>	<ul style="list-style-type: none"> <li>• A total area of 7408m<sup>2</sup> of streets were resealed in the village area these streets were Margaret Street, Talbot Street and Third Street.</li> </ul>
16.	<b>Adelargo Road</b>	<ul style="list-style-type: none"> <li>• Gravel resheeting has been carried out for 3.67 kms between 22.57-26.24 kms from SH6</li> </ul>
17.	<b>Beazleys Lane</b>	<ul style="list-style-type: none"> <li>• Gravel resheeting has been carried out for 1.00 km between 0.00-1.00 km from SH6.</li> </ul>
18.	<b>Kangaroooby Road</b>	<ul style="list-style-type: none"> <li>• A collapsed culvert has been replaced with a new 375mm diameter reinforced concrete pipe culvert.</li> </ul>
19.	<b>Grenfell Town Area</b>	<ul style="list-style-type: none"> <li>• A number of projects were completed during the year, some of the more significant ones include:</li> <li>• Shoulders in Camp Street on the eastern approach to Grenfell have been strengthened with gravel, prepared and primer sealed between Brickfield Road and Sullivan Street.</li> <li>• Weddin Street has been reconstructed and primer sealed for a length of 590 metres between Rose Street and Henry Lawson Drive.</li> <li>• Main Lead cul-de-sac has been strengthened with gravel, prepared and sealed with a double coat of emulsion.</li> <li>• The eastern shoulder in West Street between Young and Rose Streets has been strengthened with gravel and sealed with a double coat of emulsion.</li> <li>• The back lane running between Dagmar and Rose Streets from Weddin Street to Forbes Street has been shaped and sealed with a double coat of emulsion.</li> <li>• The unnamed street running on the western side of the showground has been gravelled for the first 500m.</li> <li>• A total area of 23925m<sup>2</sup> of streets have been resealed these included Dagmar Street (Forbes to Weddin), Forbes Street (Dagmar to South), Rose Street (West to Warraderry), Berry's Lane and Warraderry Street (Rose to Young).</li> <li>• Fifty Henry Lawson Festival commemorative plaques have been installed in Main Street footpath and one plaque in Henry Lawson's alcove covering the opening of fifty years of the Henry Lawson Festival.</li> <li>• A new main pump has been installed at the treatment works ponds for the effluent recycling system for the Ovals and Parks.</li> <li>• Step lights have been installed at the RSL Monument in Memorial Park.</li> <li>• A disabled entrance was constructed into the Grenfell Museum and included a new concrete footpath and handrails.</li> <li>• Lockable gates have been manufactured and installed at the Grenfell garbage tip.</li> </ul>



## **Appendix D: State of Environment Report 2006/2007**

### **1. INTRODUCTION:**

Weddin Shire Council is required under the Local Government Act to prepare a State of the Environment Report for the year ending 30<sup>th</sup> June, 2007.

These eight environmental sectors are:

- [i] land,
- [ii] air,
- [iii] water,
- [iv] biodiversity,
- [v] waste,
- [vi] noise
- [vii] Aboriginal heritage, and
- [viii] non – Aboriginal heritage,

In relation to each such environmental sector, the report must consider any

- management plans relating to the environment,
- special council projects relating to the environment, and
- the environmental impact of council activities.

The 2007 State of Environment Report is not required to be a fully comprehensive report, but is a Supplementary Report. The 2004 State of Environment Report was a fully comprehensive report.

Copies of the 2007 Supplementary Report are separately available from the Council Chambers.

## **Appendix E: Condition of Public Works (30/6/07)**

ASSETS	Measure	Condition (% As New)	Estimates to bring to as new	Expenditure to maintain at Standard	Maintenance Programme 2006/2007
National Highways SH17 - Newell	22 km	50%	\$18.3M	\$1.80M	\$0.42M
State Highways: SH6- Mid Western	103 km	53%	\$35M	\$1M	\$0.379M
Regional Roads: MR236, 237, 239, 398	120 km	64%	\$1.07M	\$1M	\$0.307M
Local Roads					
Urban	26 km	36%	\$3.71M	\$0.75M	\$0.33M
Rural Sealed	385 km	62%	\$14.8M	\$1.80M	\$0.75M
Rural Unsealed	553 km	38%	\$9.6M	\$1.38M	\$0.70M
Bridge:					
Concrete	16 each	85%	)	)	)
Timber	2 each	25%	) \$5.36M	) \$0.55M	) \$0.07M
Drainage (Stormwater)	4,840 m	26%	\$82M	\$0.12M	\$0.06M
Sewer Treatment Works	1	75%	\$0.62M	\$0.155M	\$0.075M
Sewer Mains	22,127 m	25%	Replacement \$4.12M	\$0.103M	\$0.103M
Swimming Pools	2 each	80%	\$0.50M	\$0.05M	\$0.05M
Parks, sporting fields	12 each	65%	\$1.38M	\$0.22M	\$0.134M
Cemeteries	3 each	90%	\$0.13M	\$0.052M	\$0.031M
Public Toilets	7 each	70%	\$0.31M	\$0.021M	\$0.021M
Streetlighting		90%	\$0.1M	\$0.3M	\$0.02M
Caravan Park	1 each	85%	\$0.150M	\$0.31M	\$0.021M
Dwellings	4 each	70%	\$0.50M	\$0.05M	\$0.08M
Council Chambers	1 each	85%	\$0.6M	\$0.05M	\$0.11M
Library and Offices	3 each	70%	\$1.0M	\$0.05M	\$0.1M
Depots	2 each	40%	\$1.5M	\$0.21M	\$0.05M

### **Notes:**

Council's public works assets, including stormwater drainage pipes and structures have been evaluated as required under AAS-27.

Roads to Recovery funding from the Federal Government has been used to accelerate council's resealing programme, thus prolonging the life of Council's bitumen roads.

Generally significant lengths of all sealed road networks require reconstruction and strengthening. Council's gravel road network requires a programme of regravelling which is beyond the capacity of maintenance funds.

Council uses most of its Financial Assistance Grant (Roads Component) to widen and rehabilitate existing sealed local roads and to resheet gravel roads, as well as for minor general maintenance.

**Appendix F: Access and Equity Activity Statement 2006/2007**

PROGRAMME	PERFORMANCE TARGET	REMARKS
a. <u>Children 0-11 yrs</u>	<ol style="list-style-type: none"> <li>1. Provide suitable range of books and materials.</li> <li>2. Maintain pro-active involvement with Preschool/Long Day Care Centre.</li> <li>3. Maintain Skatepark in safe condition.</li> </ol>	<ol style="list-style-type: none"> <li>1. New books purchased each year, story time session held for school children. Toy library proving popular. Gift packs for babies program conducted.</li> <li>2. Ongoing liaison with Preschool executive. Long term loan continues</li> <li>3. Skatepark safely maintained and monitored throughout the year. Minimal vandalism.</li> </ol>
b. <u>Young People 12-24 yrs</u>	<ol style="list-style-type: none"> <li>1. Maintain Skatepark in safe condition.</li> <li>2. Publicise existence of cycle ways.</li> <li>3. Provide recreational facilities.</li> </ol>	<ol style="list-style-type: none"> <li>1. Skatepark safely maintained and monitored throughout the year. Minimal graffiti.</li> <li>2. Cycleway markings generally satisfactory.</li> <li>3. Swimming pools provided in Grenfell and Quandialla. Sporting ovals available for use by juniors.</li> </ol>
c. <u>Women</u>	<ol style="list-style-type: none"> <li>1. Maintain taxi service in Grenfell.</li> <li>2. Continually seek improved IT communications, engage local co-ordinator.</li> <li>3. Publicise existence of cycle ways.</li> </ol>	<ol style="list-style-type: none"> <li>1. Taxi service operating 7 days per week. Excellent service provided.</li> <li>2. CTC proving popular, staffed by Council. Broadband internet service now available at affordable cost.</li> <li>3. Cycleway markings generally satisfactory.</li> </ol>
d. <u>Persons 55 and over</u>	<ol style="list-style-type: none"> <li>1. Maintain dental service in Grenfell.</li> </ol>	<ol style="list-style-type: none"> <li>1. Dental service operated 1 day per fortnight from Council premises, resigned January 2007.</li> </ol>

PROGRAMME	PERFORMANCE TARGET	REMARKS
	<ol style="list-style-type: none"> <li>2. Liaise and consult with local doctors.</li> <li>3. Maintain taxi service in Grenfell.</li> <li>4. Assist and promote the Mens Shed</li> <li>5. Provide library services.</li> </ol>	<ol style="list-style-type: none"> <li>2. Ongoing liaison with both local doctors.</li> <li>3. Taxi service operating 7 days per week. Excellent service provided.</li> <li>4. Mens Shed assisted with grounds maintenance, representative included in Open Days promotion.</li> <li>5. Seniors program conducted. Large print books purchased. House bound and hospital deliveries conducted.</li> </ol>
e. <u>Socio-economic Disadvantaged</u>	<ol style="list-style-type: none"> <li>1. Issue letter of welcome to all new landowners.</li> <li>2. Request agents to distribute information packages to new residents.</li> <li>3. Provide library services.</li> </ol>	<ol style="list-style-type: none"> <li>1. Letters issued to all new landowners on receipt of property transfer.</li> <li>2. Request made to agents.</li> <li>3. Deposit stations set up in villages as an Outreach Service.</li> </ol>
f. <u>People with Disabilities</u>	<ol style="list-style-type: none"> <li>1. Encourage owners to improve access to shops, offices.</li> <li>2. Publicise disabled toilets in Main Street.</li> <li>3. Provide library services.</li> <li>4. Assist with mobility.</li> </ol>	<ol style="list-style-type: none"> <li>1. Shop access addressed with all DAs and heritage grant applications where appropriate.</li> <li>2. Signage erected. New toilet included in renovations for Community Hub.</li> <li>3. House bound and hospital delivery services conducted. Large print books purchased. Talking books available.</li> <li>4. Footpaths inspected and potential hazards removed. Gutter crossings installed.</li> </ol>

PROGRAMME	PERFORMANCE TARGET	REMARKS
g. <u>People from Culturally and Linguistically Diverse Backgrounds</u>	<ol style="list-style-type: none"> <li>1. Encourage TAFE to provide English courses for adults</li> <li>2. Publicise</li> <li>3. Provide library services.</li> </ol>	<ol style="list-style-type: none"> <li>1. Ongoing discussions with TAFE, however demand is very low.</li> <li>2. Not publicized as not available at this time.</li> <li>3. Access available to State Library collections in other languages.</li> </ol>
h. <u>Police</u>	<ol style="list-style-type: none"> <li>1. Encourage citizens to report all problems.</li> <li>2. Liaise with Police re problems</li> <li>3. Provide suitable duties for Community Service Order Offenders.</li> </ol>	<ol style="list-style-type: none"> <li>1. Announcements made in weekly newspaper column.</li> <li>2. Regular Liaison. Mayor attends PACT meetings with Local Area Commander on quarterly basis.</li> <li>3. CSO offenders engaged when possible.</li> </ol>